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Quick Entry - Workpaper Reference Numbers

You can use the Quick Entry - Workpaper Reference Numbers screen located under the Accounts menu to quickly add or edit workpaper reference numbers for each of your accounts and books.

To add/edit workpaper reference numbers, simply highlight the account in the grid and type the reference number in the column for the appropriate book. When you are done adding/edit workpaper reference numbers, click the 'Save' button.