Quick Trial Balance Pro - File menu / Backup/Restore

Restore Data

To restore a previously backed up file, go to the File menu and take the Backup / Restore option. You will receive the same screen that you received when doing a backup, but this time you will select the option "Restore data from backup".

Click the yellow folder button and browse to the backup file that you wish to restore.

After the backup to be restored has been selected, you need to specify where you want to restore the backup; to your default data location, to the same folder where the backed up file is located, or in the folder where the file that you are currently in resides?

If you do wish to select another location, hit the yellow folder button and browse to that location.

Here we will take the "default data folder option".

ABC Custom Wheels, Inc Dec	ember 31, 2010 - Restore Data from Back	qu	
	Create backup Restore of the second secon	lata from backup 🔘 Resto	pre from Quick Backup
Restore files from the followin	ng backup file	Browse t you wis	to backup file h to restore.
	View Backup File	Contents - Select Pres to restore	
Restore files to the following	folder		
C:\QTBPro_Data			
Oefault data folder	\bigcirc Folder where backup file resides	\bigcirc Selected file's folder	Custom Cient Restore Folder
	If file being restored exists,	overwrite without prompting?	
			How To? Restore Cancel

Restore Data

After hitting the Restore button you will be asked to verify that you do want to restore the backup.

If you are restoring to a location that already contains the file to be restored, you will also be prompted to overwrite the existing files. Answer Yes to everything and the backup will be restored.

If you do not want to overwrite existing files, you can answer No and then select a different location to restore backup.

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Restore files to the following f C:\QTBPro_Data Oefault data folder	older Folder wi You wi	ore Files? estore files from backup file: abc_20 II be prompted before overwriting ex	14_05_23-11_06_AM.ZIP? isting files!	lected
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