# PRO-WARE
### Software for Professionals

# Quick Trial Balance

*Priced at just $199.00 for single-user and $299 for unlimited, multi-user license!*





*QTB's Account Listing Screen!*

## What is Quick Trial Balance?

Quick Trial Balance is a full-featured program designed by CPA's for accounting professionals. Introduced in 2006, Pro-Ware's Quick Trial Balance (QTB) allows you to easily enter or import trial balances from a variety of sources. Once your chart of accounts is entered, QTB provides sophisticated grouping and sub-grouping features which will aid in the preparation of income taxes and financial statements.

Pro-Ware has provided accountants and other professionals with quality software that distinguishes itself from other accounting software that you may have used or are currently using in your company. Quick Trial Balance was designed with you, the professional, in mind, and all at a very reasonable price.

Quick Trial Balance was designed to provide maximum utility and flexibility for your financial statement and income tax preparation. With QTB, you can maintain up to three different accounting books simultaneously and there is no limit to the number of accounts, journals, cash transactions, or journal entries that can be entered.

Import a chart of accounts with or without trial balances from Peachtree, QuickBooks, ATB, Trial Balance CS, Excel, or any .CSV file.

You can enter cash disbursements and receipts, make adjusting journal entries, and even create journals for specific types of transactions. From creating a new company file, to entering beginning balances and adjusting entries, to printing reports, QTB takes the difficult work out of maintaining a trial balance and adjusting it for financial statement or income tax preparation.

Whether you are an accountant in private practice, controller of a large corporation, or somewhere in-between, Quick Trial Balance has the flexibility and features you require in a trial balance program. QTB is the right choice, regardless of your reporting requirements or level of expertise and is far easier to use and more intuitive than other trial balance software. Don't take our word for it, try QTB free for 30 days and see for yourself!

## Our Technical Support

Whenever the need arises, our technical support is here to help you. You can visit our discussion board on the website to find answers to questions posted by other users. Try Quick Trial Balance today and you'll see that we provide the best technical support available. It's unlimited and at no additional cost to you. We support the software we sell and will work hard to answer your questions and resolve technical issues right away so you can continue on with your work.

From the latest in tax law compliance to the newest software development features, we will happily assist you with any difficulties you encounter.

In addition, you won't experience long hold times or wait endlessly for call-backs because our technicians are trained to handle most problems quickly and correctly the first time!

***Our technical support is always included at no additional cost!!***
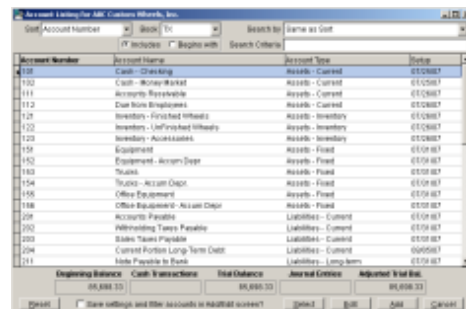
## 10 Reasons why your firm needs Quick Trial Balance!

1. Convert or import your data automatically from MS Excel and many other trial balance programs

2. Reporting features and flexibility far superior to any similar software available

3. Data entry is far easier and much more intuitive than other similar accounting programs

4. Easily accessible toolbars and wizards make complex accounting tasks easy

5. Unmatched technical support from Pro-Ware's support staff is always free with your purchase

6. Single or unlimited, multi-user versions of the program are available

7. The multi-user version includes unlimited site licensing eliminating the need to purchase additional licenses for each user

8. Importing and exporting your trial balance data is easy and flexible

9. Excellent help features, on-line documentation, and tutorials are built right into the program

10. Comprehensive reporting for nearly any financial statement or federal reporting requirements

# QUICK TRIAL BALANCE ADVANCED FEATURES

## Installation

- Step-by-step installation process
- Every copy is network capable
- Multi-User Site license allows installation on any PC at a registered location
- Extensive program documentation included

## System Requirements

- Windows 98/NT/ME/2000/XP/Vista/7 operating systems supported
- Minimum RAM requirements for current operating system
- Minimum Processor requirements for current operating system
- Hard disk storage 25-30 Megabytes
- Mouse (Recommended)
- VGA Monitor (Recommended resolution of 1024 X 768)
- Pentium Processor (Recommended)

## General Features

- Informative context sensitive HELP system by pressing the F1 key
- Unlimited number of accounts, cash receipts, disbursements and adjusting entries
- Unlimited number of client data files
- Ability to merge data files between two sets of client data files
- Ability to unmerge all or specific accounts to another data file
- Maintain up to three different books for each company
- Backup and Restore a single file or all files in a directory to zip format
- Handy toolbar for accessing many of QTB's most commonly used features
- Forms can be resized to match your monitor's resolution for easier viewing
- Reports can be printed to file in .PDF format and viewed with Adobe Acrobat™ Reader

## Grouping Features

- Create up to 10 different groups for income tax and financial statement reporting
- For every group, create up to 10 different sub-groups

- Built-in group codes for various tax returns, including, Sub-S, C Corporations, Schedule C, Schedule E, Schedule F and Partnerships
- Consolidate any number of separate company files into one file for consolidated reporting
- Maintain data for up to 10 years for historical reporting

## Quick Trial Balance Conversions

- Convert chart of accounts with beginning balances from the following:
  - *Earlier versions of QTB*
  - *Passport / RealWorld (.prt files)*
  - *Passport / RealWorld (.csv files)*
  - *Comma-Separated Value .csv files*
  - *Excel Spreadsheet .xls files*
  - *Fixed-Length ASCII .txt files*
  - *QuickBooks Trial Balance (.csv files)*
  - *QuickBooks Chart of Accounts (.csv files)*
  - *QuickBooks Excel trial Balance (.xls files)*
  - *Peachtree (.csv files)*
  - *Accountant's Trial Balance (ATB)*
  - *Trial Balance CS (Thomson Tax & Accounting)*
  - *Convert from another book already in QTB*

## Export / Import Features

- Step-by-step import instructions
- Choose only the fields needed
- Sort and filter on specific asset
- Import and export from the following:
  - *CSV – Comma Separated Values*
  - *TXT – Fixed Length ASCII*
  - *XLS – Excel (All versions)*
- Export data to Ratios Plus

## Journal / Transaction Features

- Maintain unlimited amount of cash receipts transactions
- Maintain unlimited amount of cash disbursements transactions
- Enter an unlimited amount of adjusting entries
- Print any (or all) receipts, disbursements, and adjusting entries

## Data Entry / Navigation Features

- Fully customizable account lengths and formats
- Sort accounts based on account type, account descriptions, group or sub-group codes
- Search by account types, beginning balances, adjusted balances, or accounts with journal entries
- Add or edit any account on-the-fly
- Automatic calculations for determining debit and credit balances
- Enter prior year balances for up to the last 10 years
- Enter notes, working paper references, or cash flow information for any account
- Print chart of accounts, balances, and grouped listings directly from the Add/Edit screen.

## Reporting Features

- Client information reports
- Chart of account and grouped account listings
- Beginning and prior year balance reports
- Journals listings reports
- Groups listings reports
- General ledger reports
- Working and adjusted trial balance reports
- Lead schedules
- Grouped trial balance reports
- Trial balance comparison reports
- Proforma financial statements
- Balance sheet and income statement account comparison reports
- Balance sheet and income statement proforma reports
- Expense account analysis reports
- Journal entry reports

## Utilities

- Backup or restore client files manually or automatically
- Unreset client files to restore balances from prior years
- Locate existing client files on any hard drive or network drive