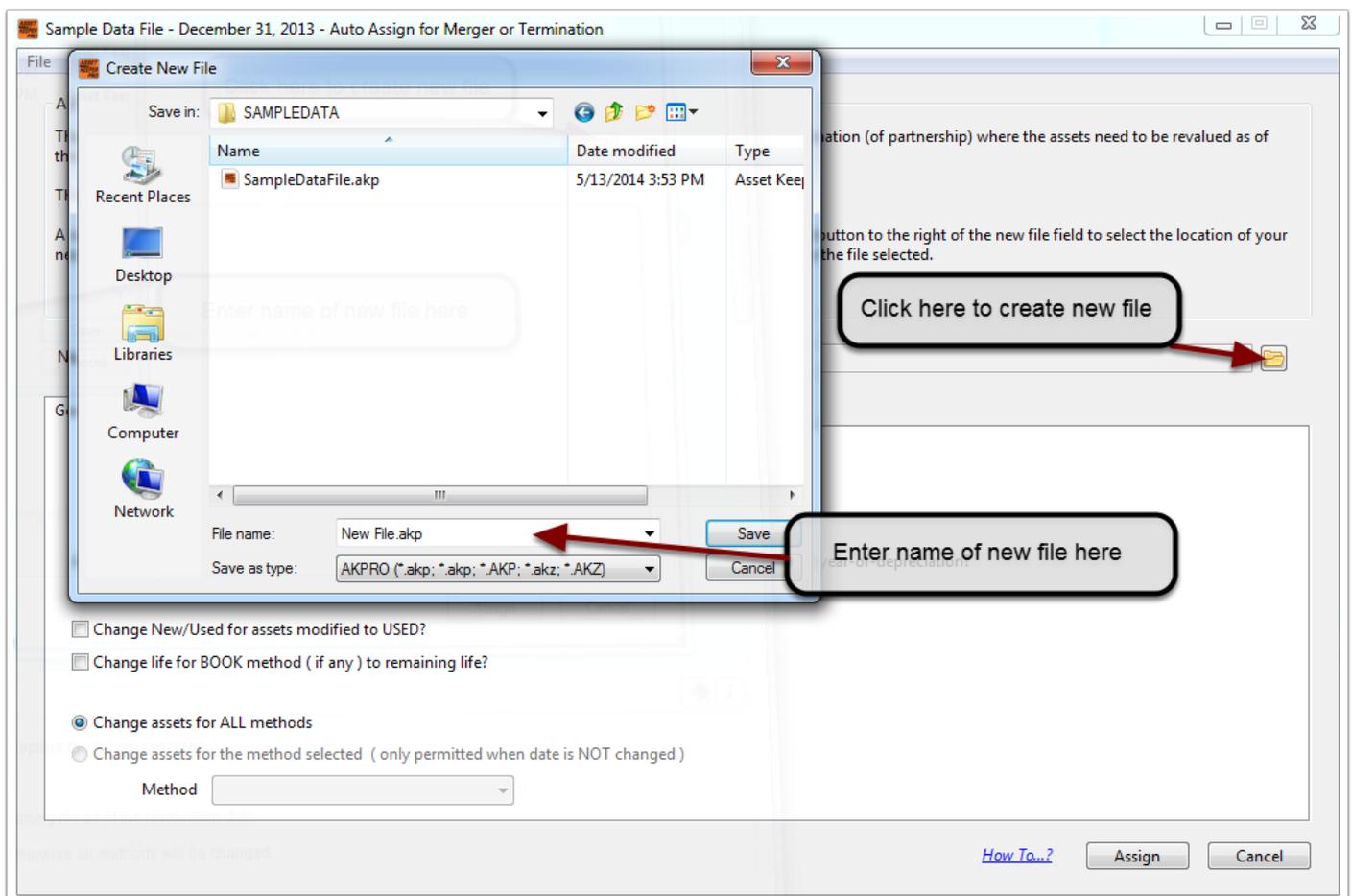


# Asset Keeper Pro - Auto Assign for Merger or Termination

## Auto Assign for Merger or Termination

Click the folder icon to create a new file for the revaluation.

Enter the name of the new file to create for the revaluation.



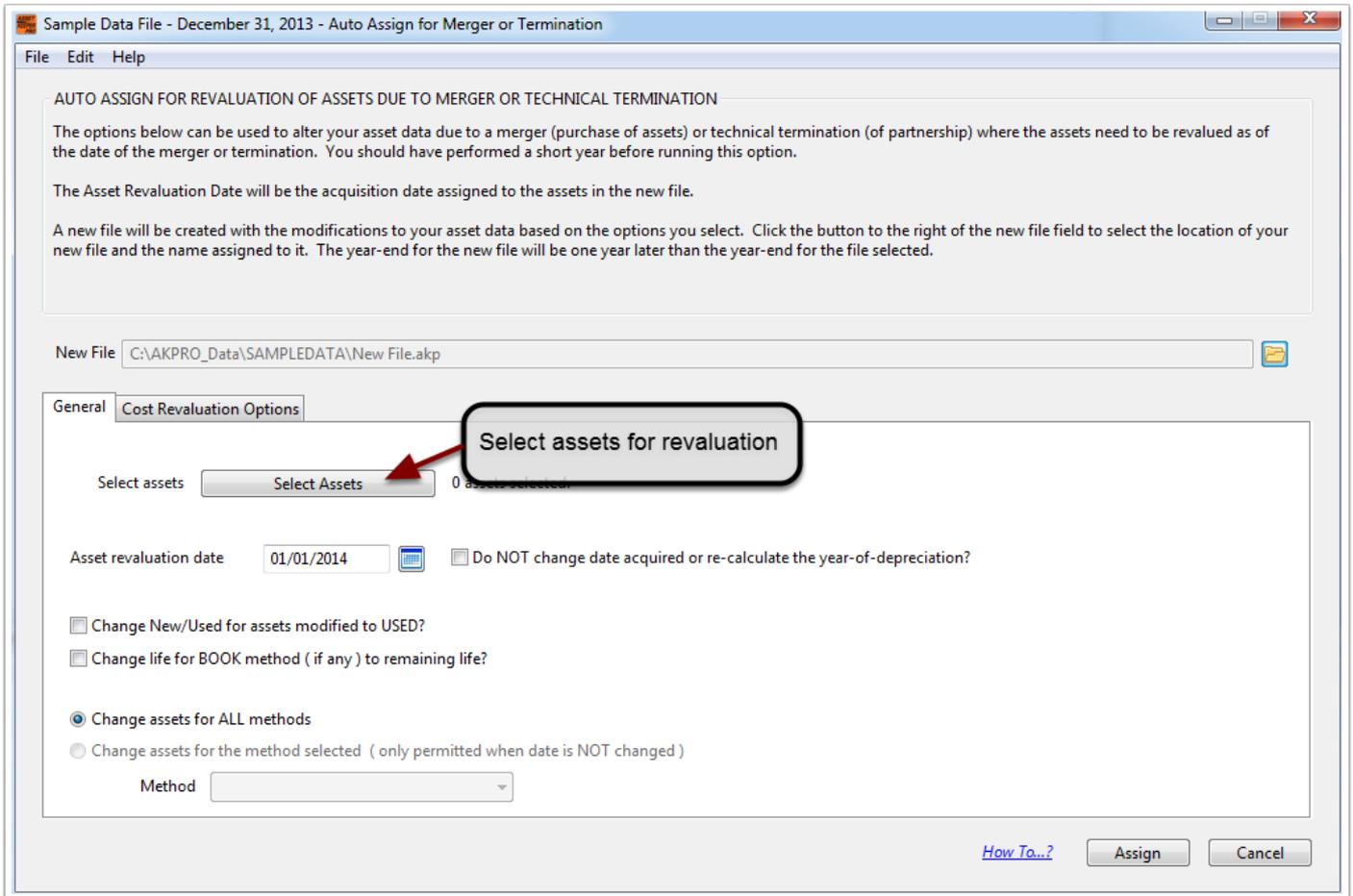
# Auto Assign for Merger or Termination

The Auto-Assign for Revaluation of Assets Due to Merger or Technical Termination option displays the following screen.

From here, the first thing to do is select the assets you want included for revaluation.

Note, you can also select to change the New / Used Code to Used and the Book life to remaining life as of the revaluation date.

If you are not changing the acquisition date you can make changes for a specific method, otherwise all methods will be changed.



# Auto Assign for Merger or Termination

Click the "Cost Revaluation Options" tab to select the options for revaluing your assets.

Option 1 provides for several choices for cost changes, while Option 2 allows revaluation of the assets based on a specified pro-rata dollar amount.

Once you have made your selections, click the "Assign" button to complete the asset revaluation.

