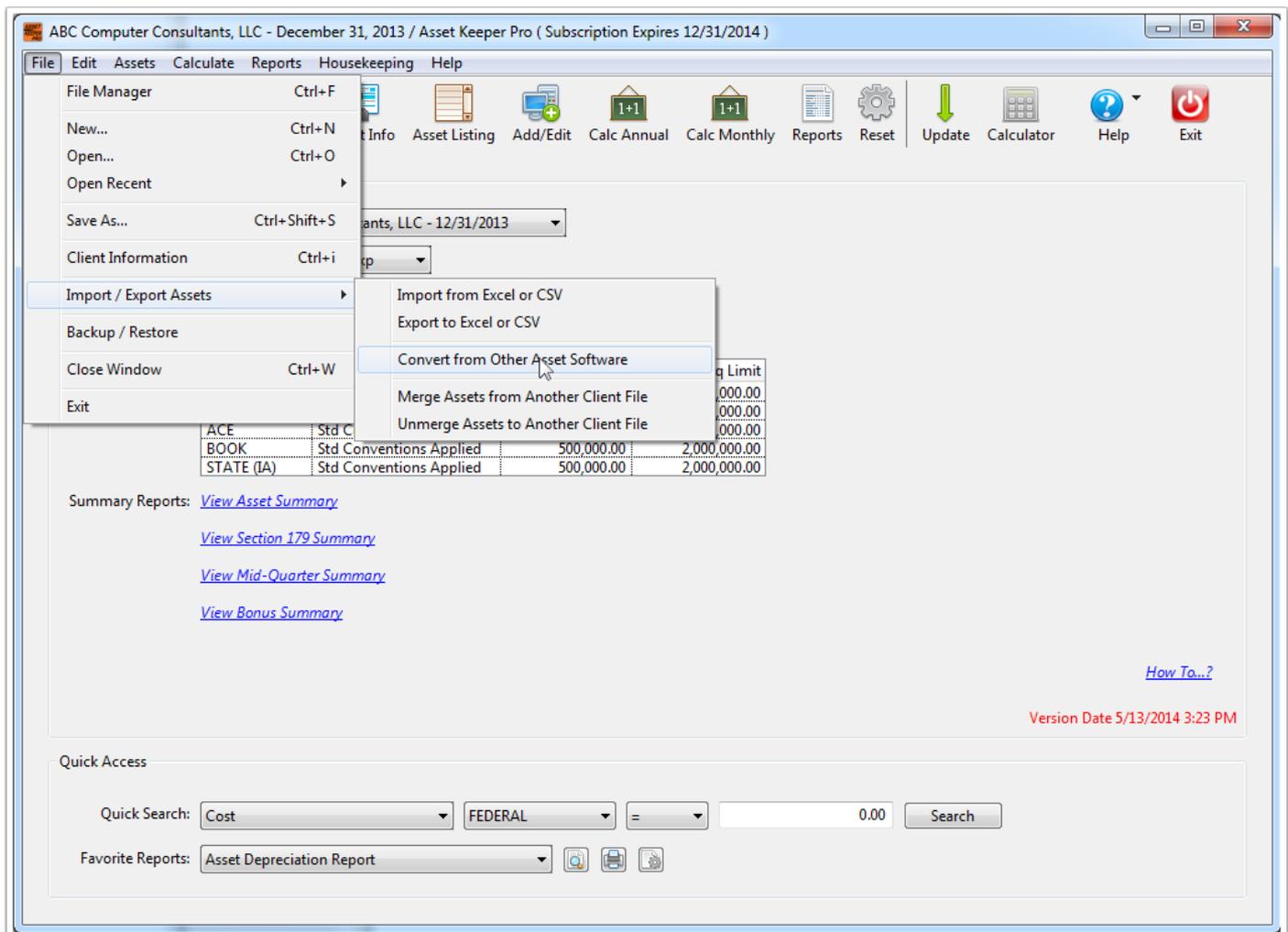


Asset Keeper Pro - Convert from Other Asset Software - ProSystem FX Assets

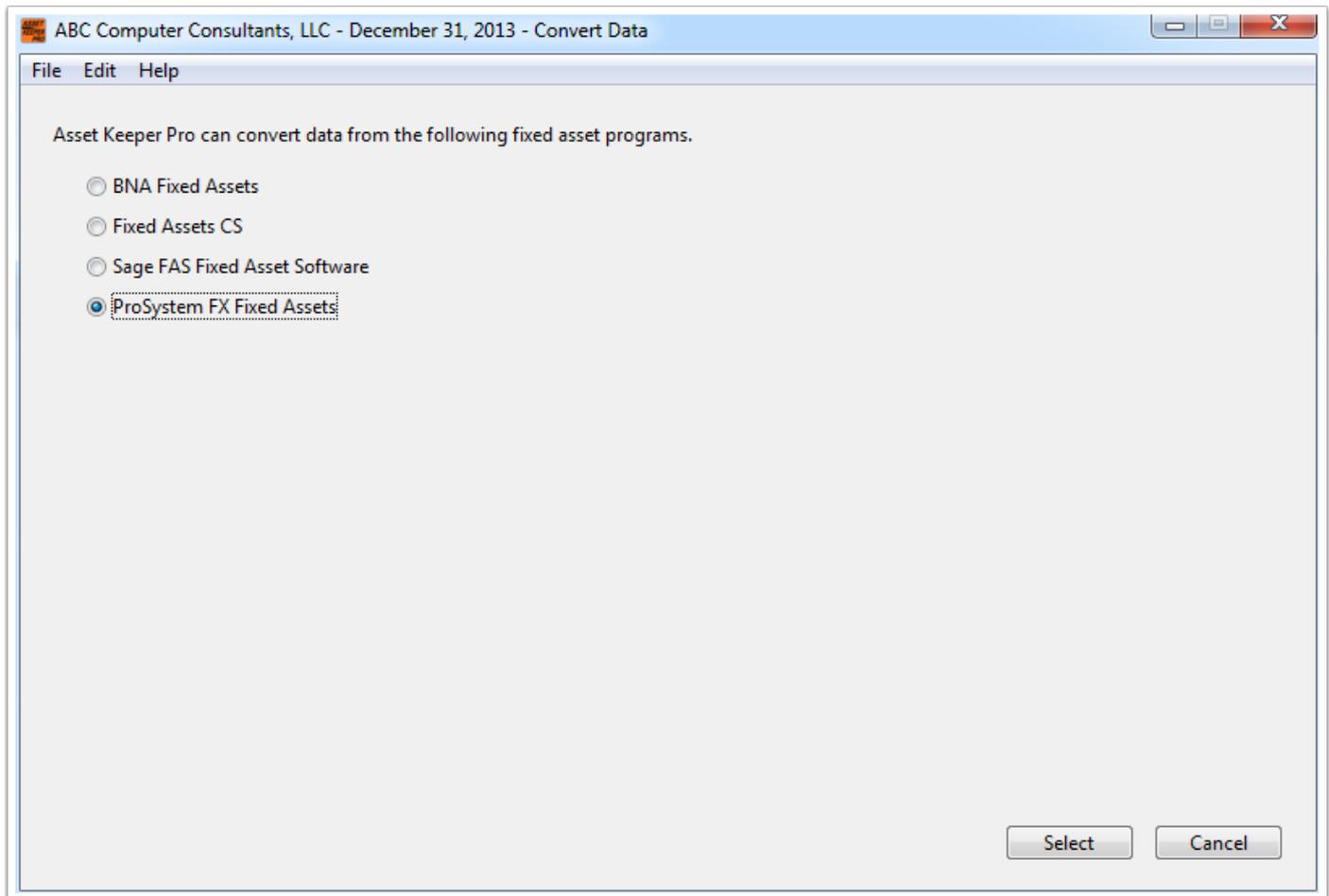
Convert from Other Asset Software

To convert data from ProSystem FX, select the Convert from Other Asset Software option in the File, Import / Exports Assets submenu.



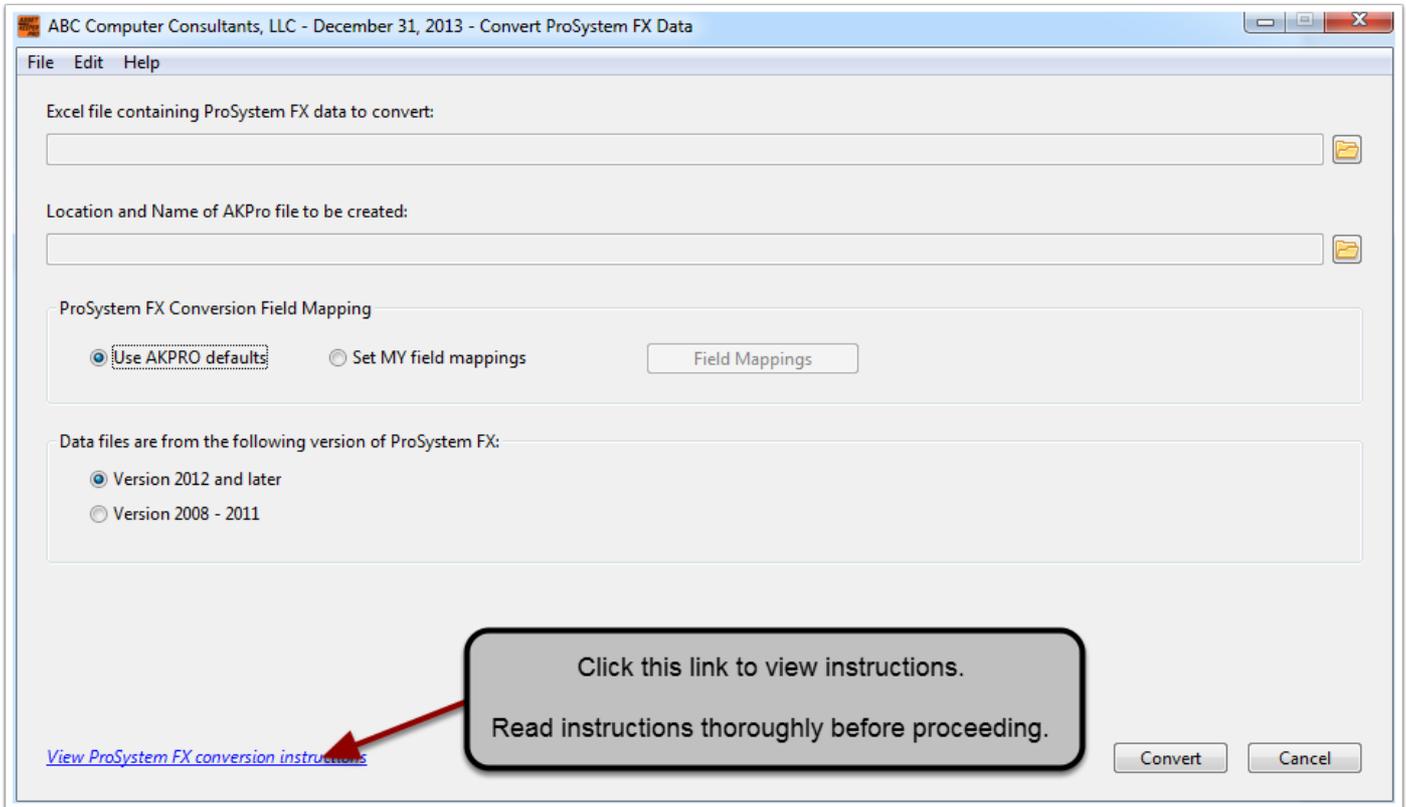
Select other fixed asset program

On this screen, you select what fixed asset program you are converting from. Since you are converting from ProSystem FX, you would select the fourth option.



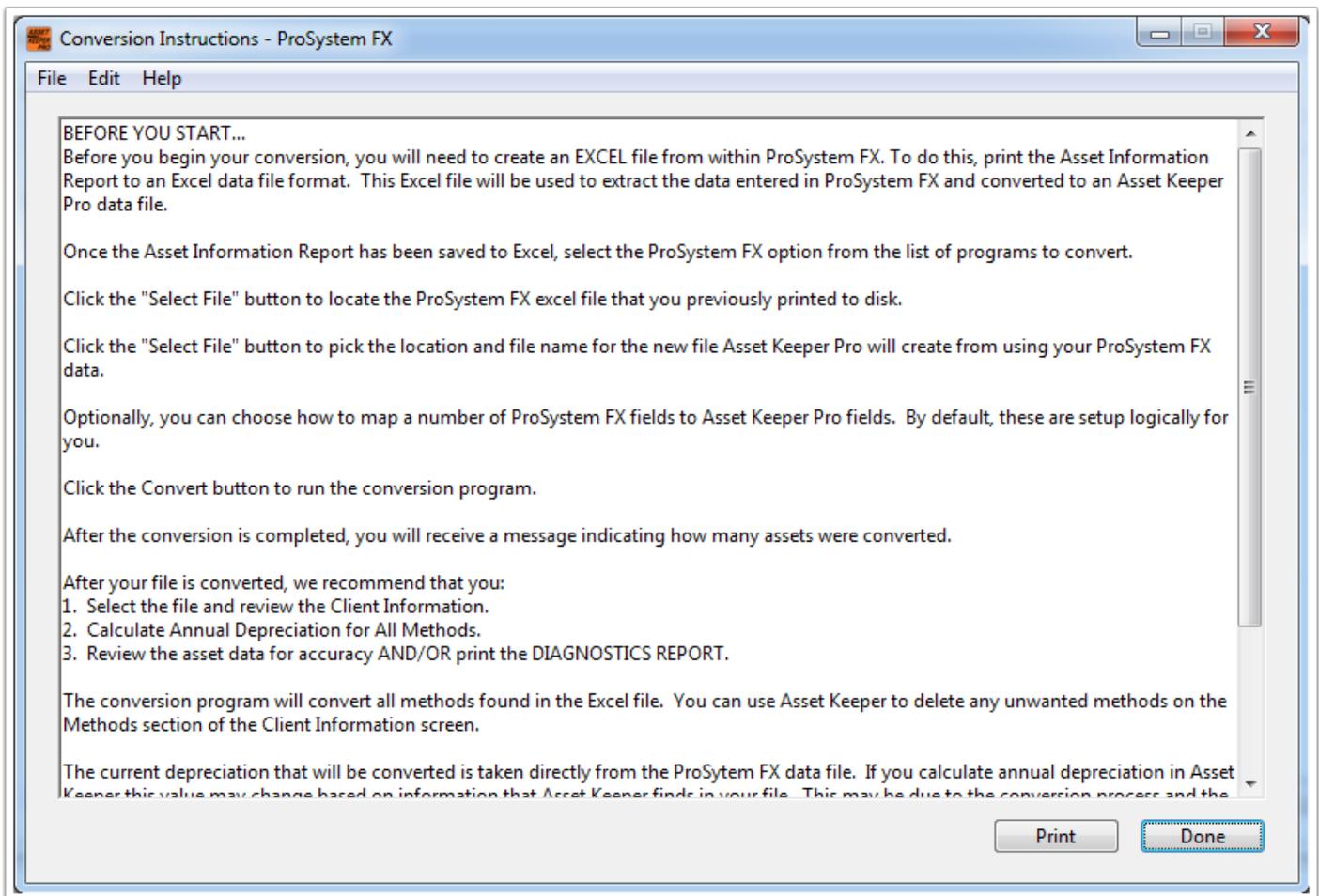
View ProSystem FX conversion instructions

Before proceeding, click the "View ProSystem FX conversion instructions" option at the bottom of the screen to view or print the conversion instructions.



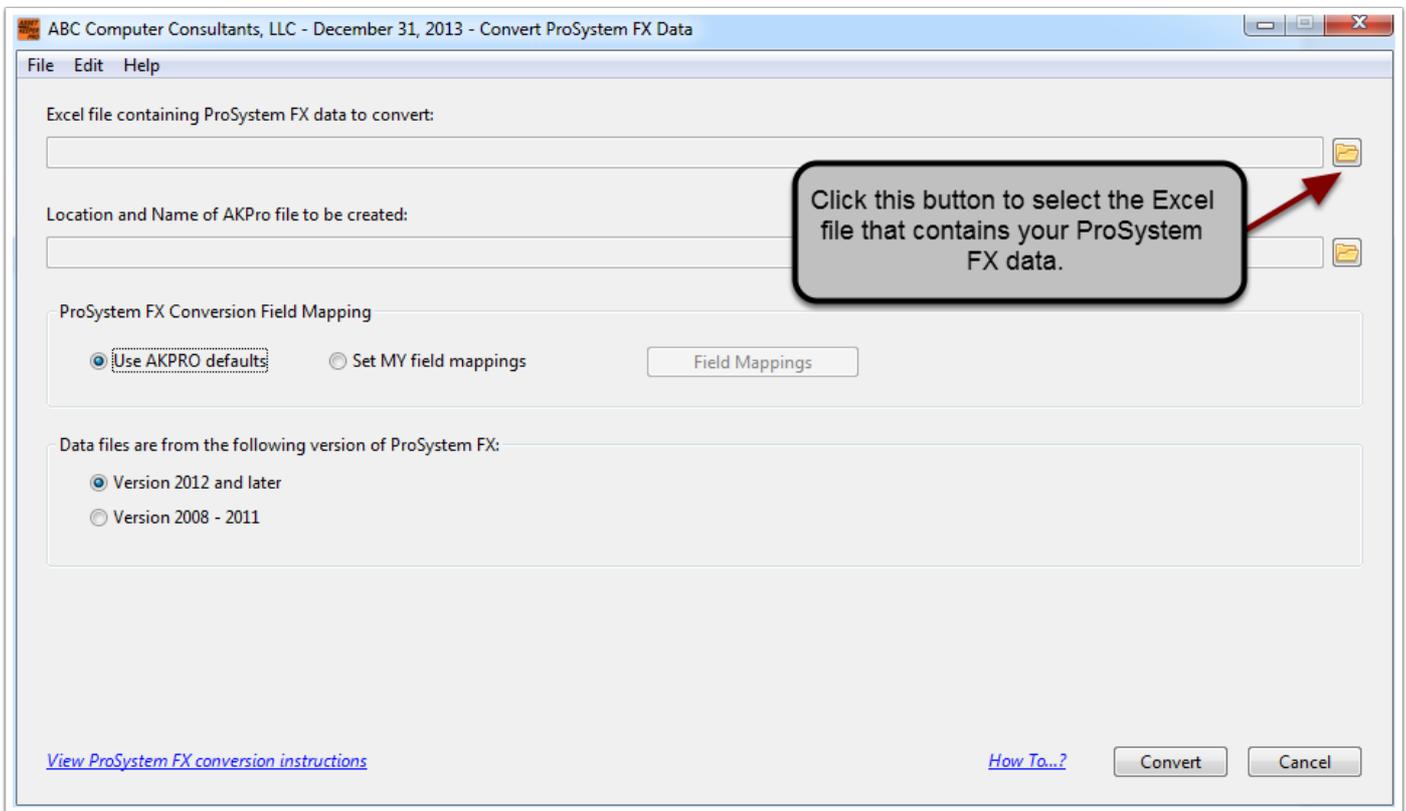
ProSystem FX Instructions

Be sure to read the instructions thoroughly before proceeding with the conversion of your data.



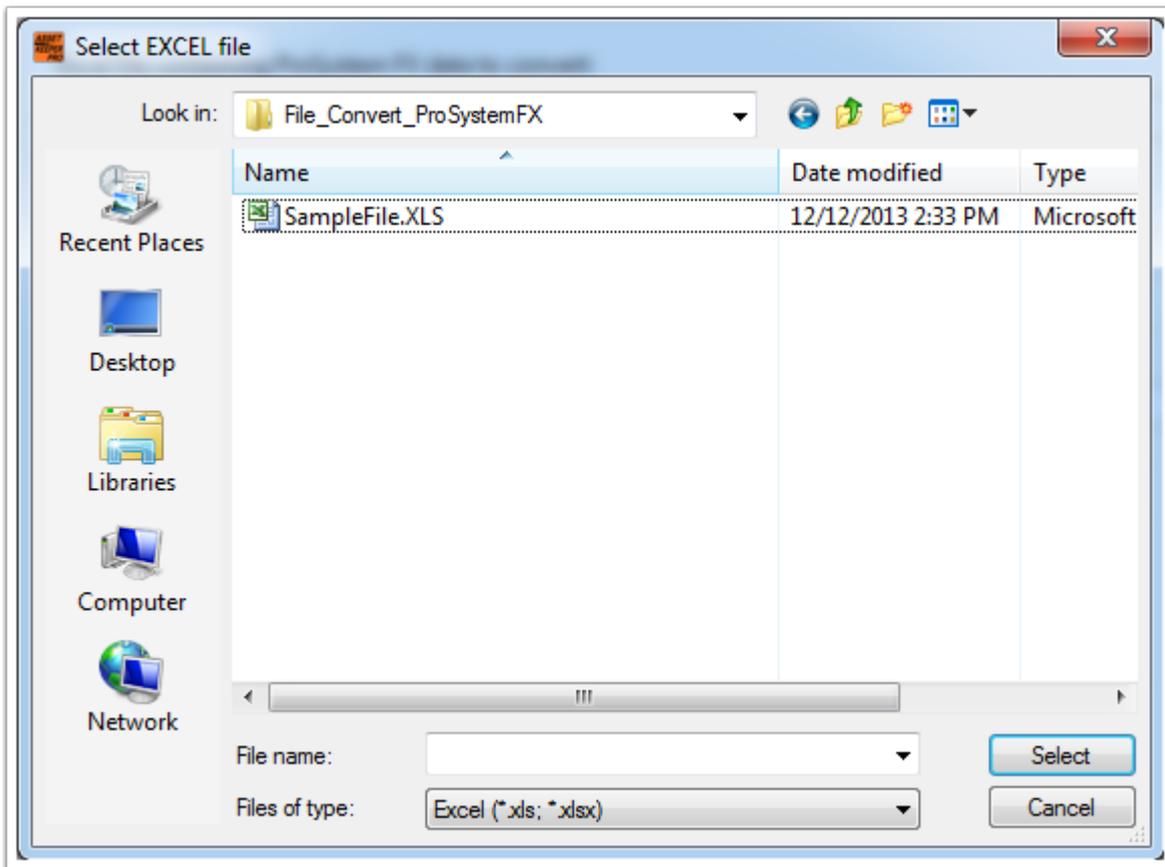
ProSystem FX Conversion Options

When you have created the Asset Information Report Excel file in ProSystem FX, you are then ready to convert your data. You will need to select the Excel file that you created in ProSystem FX using the folder select button.



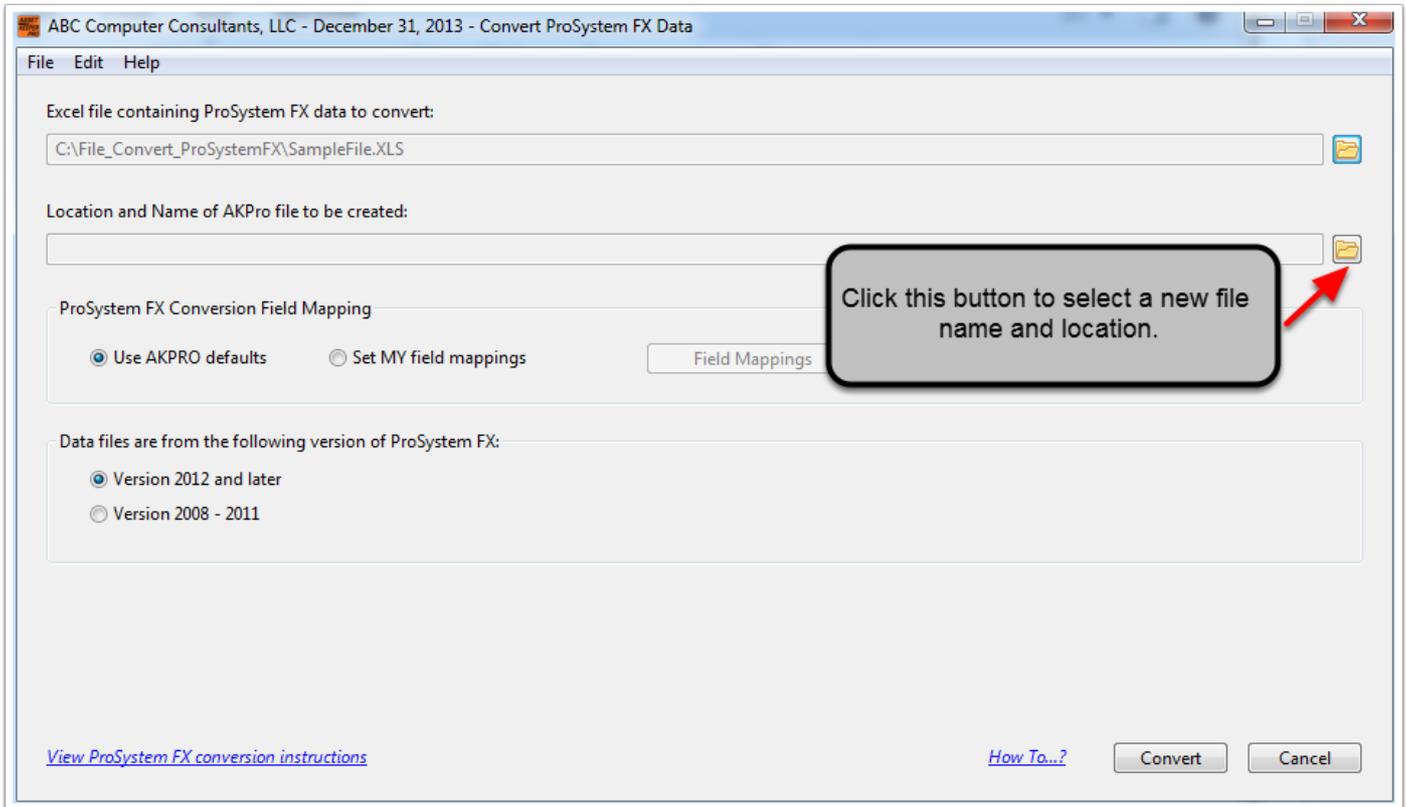
Select ProSystem FX Excel file

This is the dialog screen that is used to select one of the excel files that contains your ProSystem FX data.



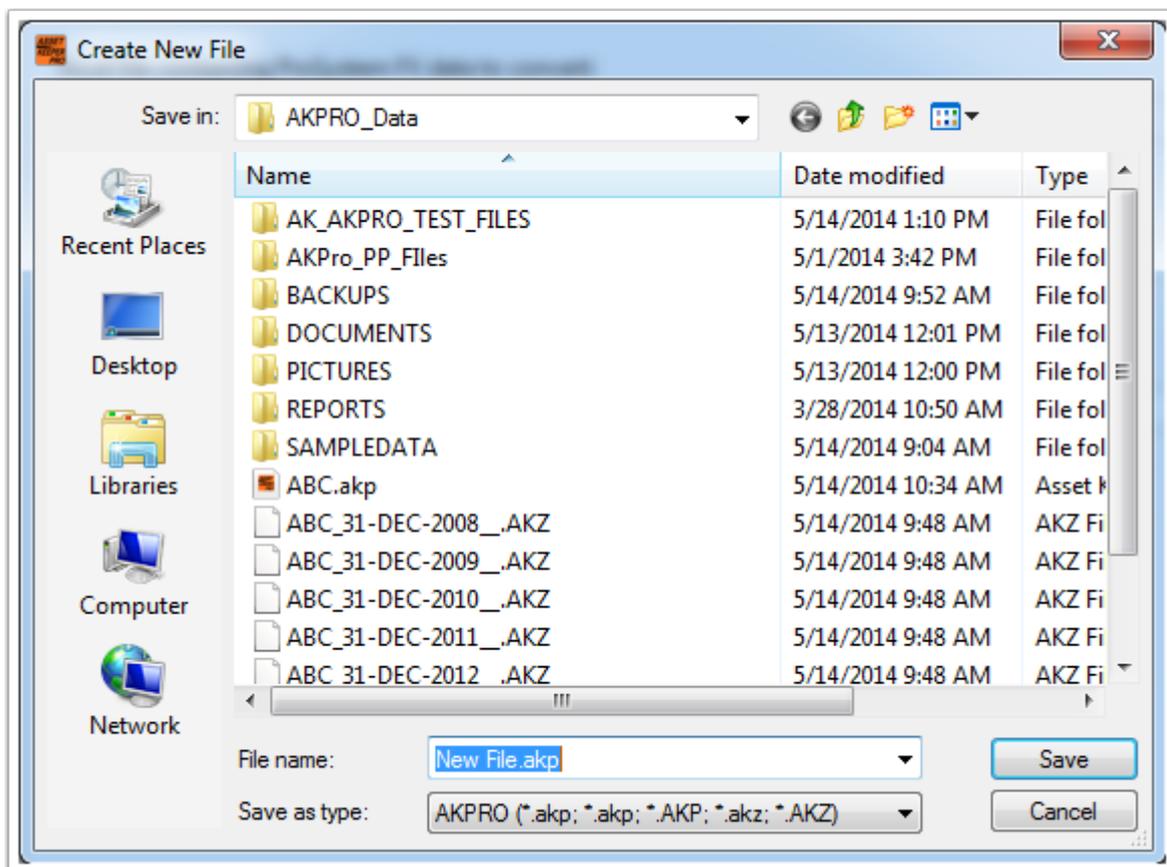
Select new file location and name

Next you will need to select the name and location for the new file Asset Keeper Pro will create from your converted data.



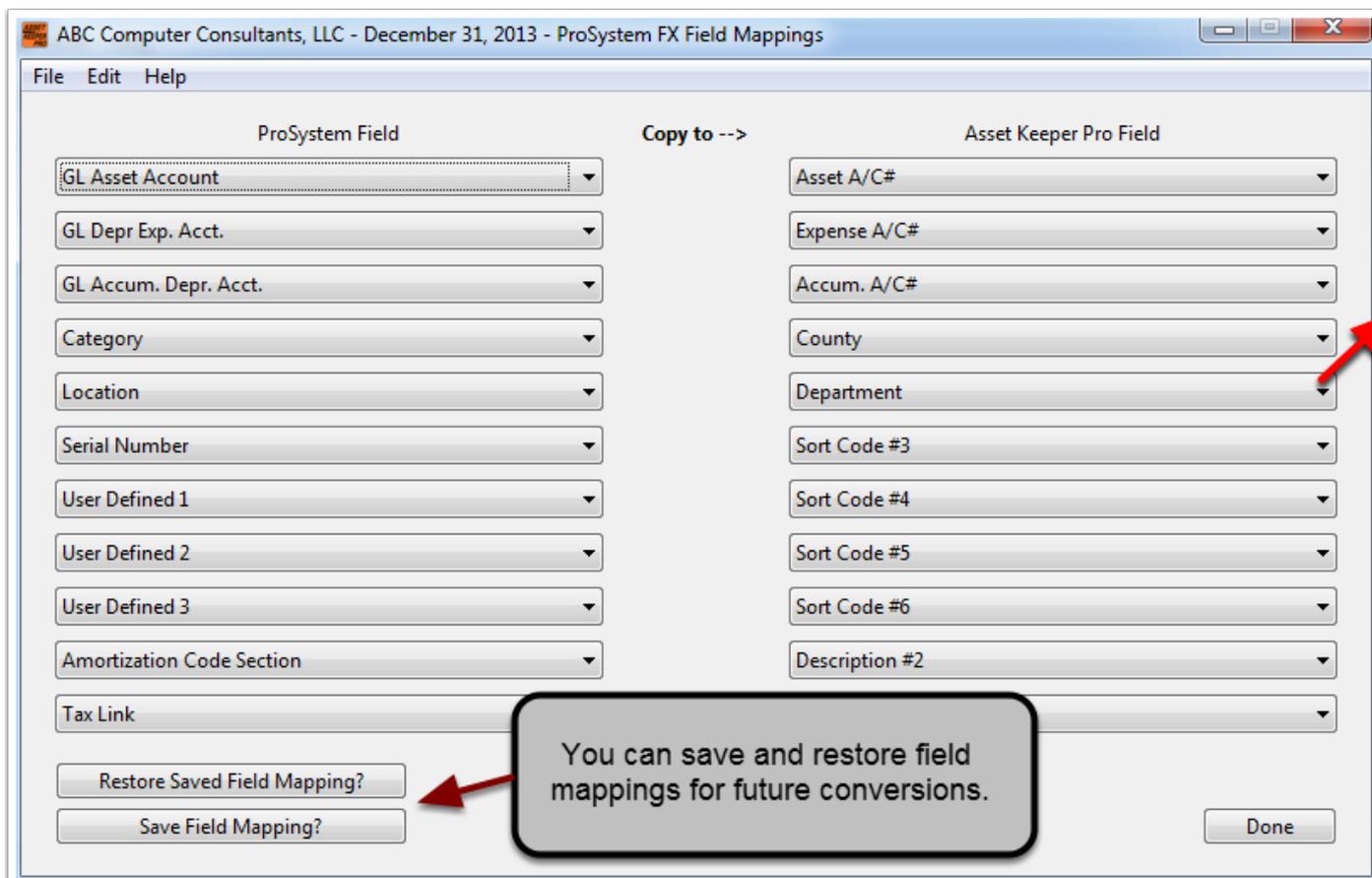
Create New File

After clicking the folder selection button, you will be prompted to select a location and enter a filename for your Asset Keeper Pro data file that will contain your converted data. If you enter a filename that already exists, you will be asked if you want to overwrite it.



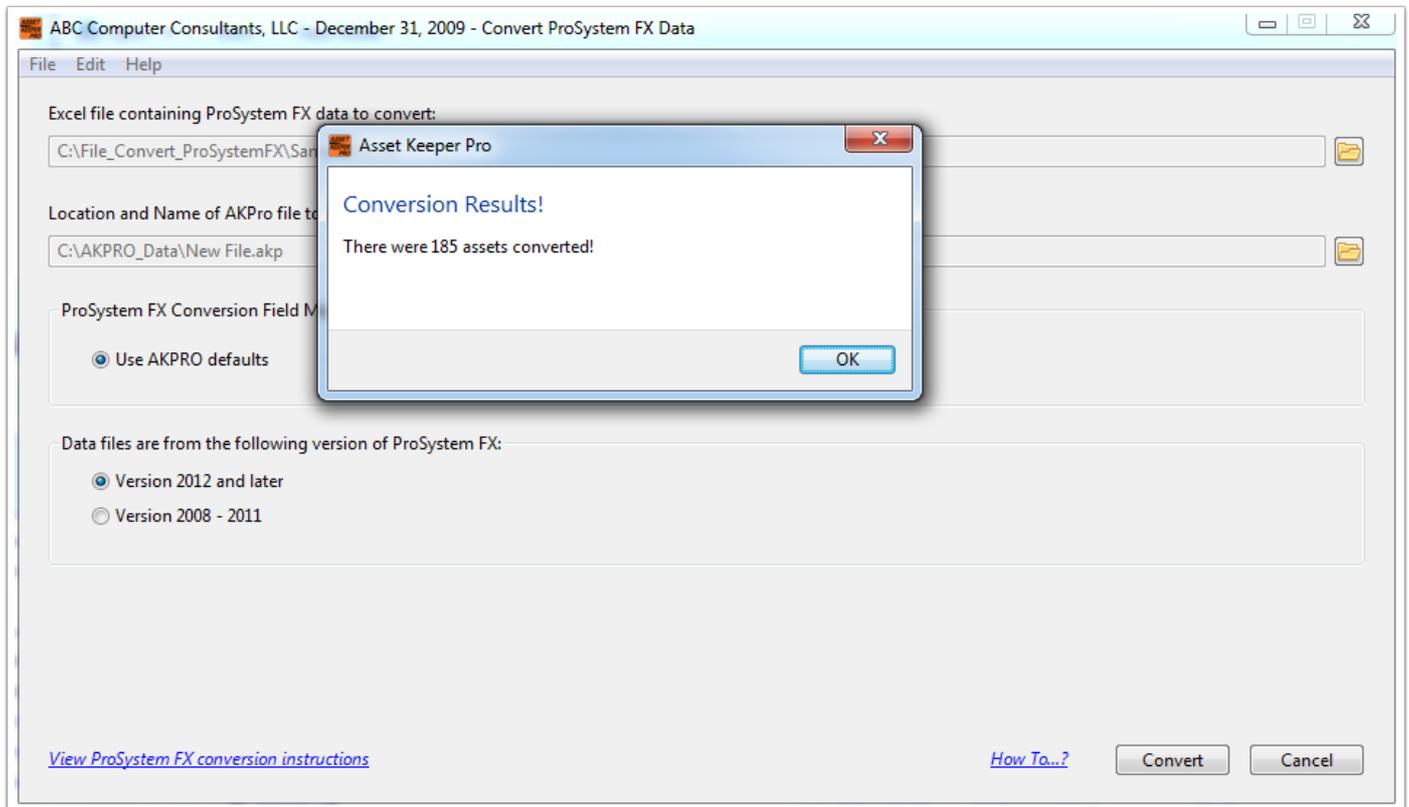
Field Mapping

Finally, you can choose to use Asset Keeper Pro default for field mappings or set your own settings. If you select the 'Set MY field mappings' option, you can map certain ProSystem FX fields to select Asset Keeper Pro fields. Note that you can also save your field mappings for future conversions.



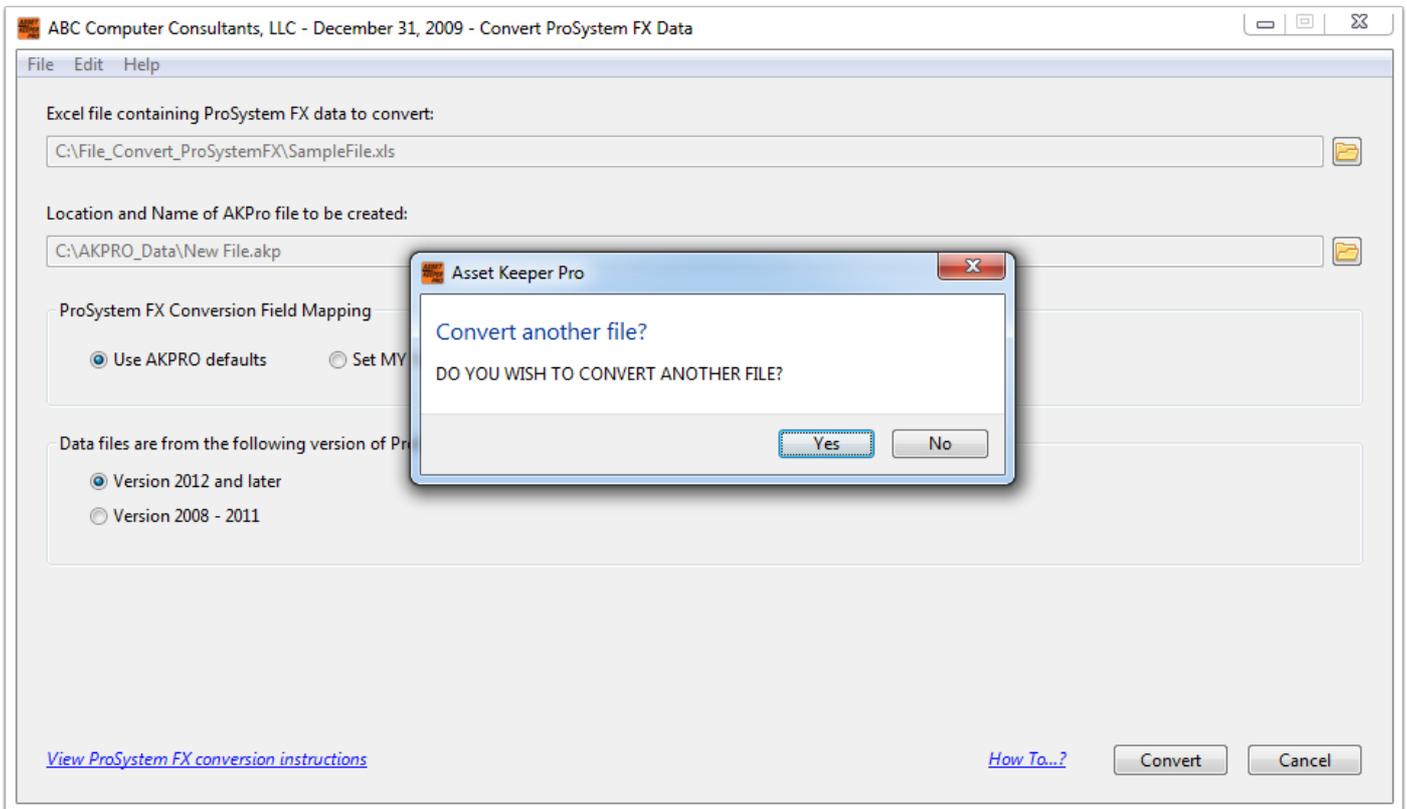
Conversion results

When you are ready to convert, click the Convert button. After your data is converted, you will see a message box that will tell you how many assets were converted.



Convert another file

You will then be asked if you want to convert additional client data from ProSystem Fx.



Select data file containing ProSystem FX converted data

After your data is converted, you can use the Open button on the Home screen toolbar to select the AKPRO data file that was created and contains your converted data.

