

Converting Asset Keeper file (One file)

Open Button

The first way to convert an Asset Keeper file to an Asset Keeper Pro file is to click the Open button on the Home screen's toolbar.

Client File Selected

Company: ABC Comp
File: C:\AKPRO

Last Modified: Thursday -
Assets: 17

Method Details:

Method		Unit
FEDERAL	Std Conv Applied	250,000.00 800,000.00
ALT MIN TAX	Std Conv Applied	250,000.00 800,000.00
ACE	Std Conv Applied	250,000.00 800,000.00
BOOK	Std Conv Applied	0.00 0.00
STATE (IA)	Std Conv Applied	250,000.00 800,000.00

Summary Reports: [View Asset Summary](#)
[View Section 179 Summary](#)
[View Mid-Quarter Summary](#)
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[How To...?](#)

Version Date 5/13/2014 3:23 PM

Quick Access

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Open file dialog

Note that when the Open button is clicked, the open file dialog is displayed and the default data folder is automatically selected.

You will probably need to navigate to the folder containing your Asset Keeper data files in order to select one to convert. The default data folder for Asset Keeper was AKDATA; however, your data files may be located some where else.

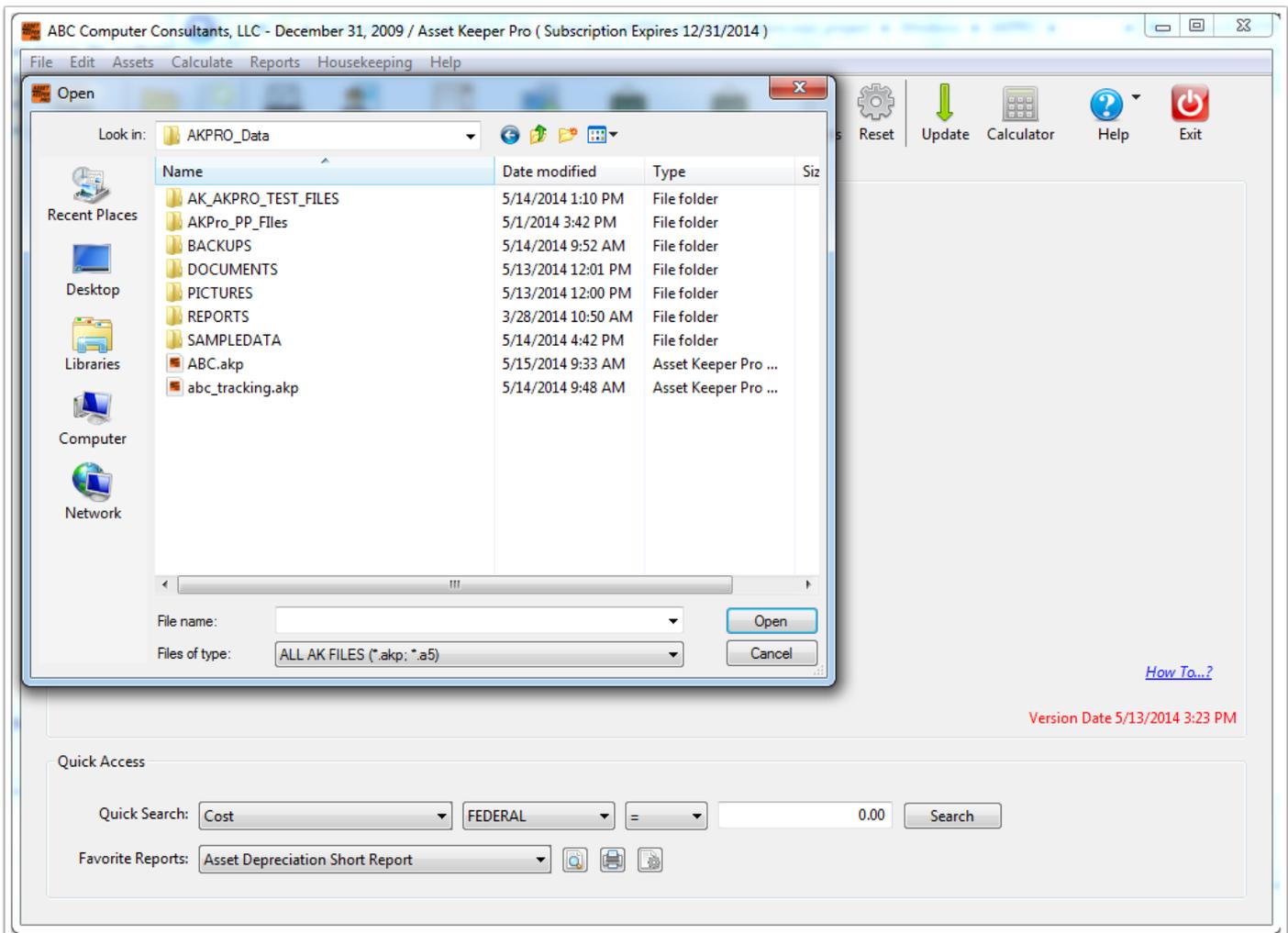
Note that the File Types for the Open file dialog includes files with the following extensions:

AKP - this is the extension assigned to Asset Keeper Pro data files

AKZ - this is the extension assigned to an Asset Keeper "Prior Year" data file

A5 - this is the extension assigned to an Asset Keeper "Current" data file

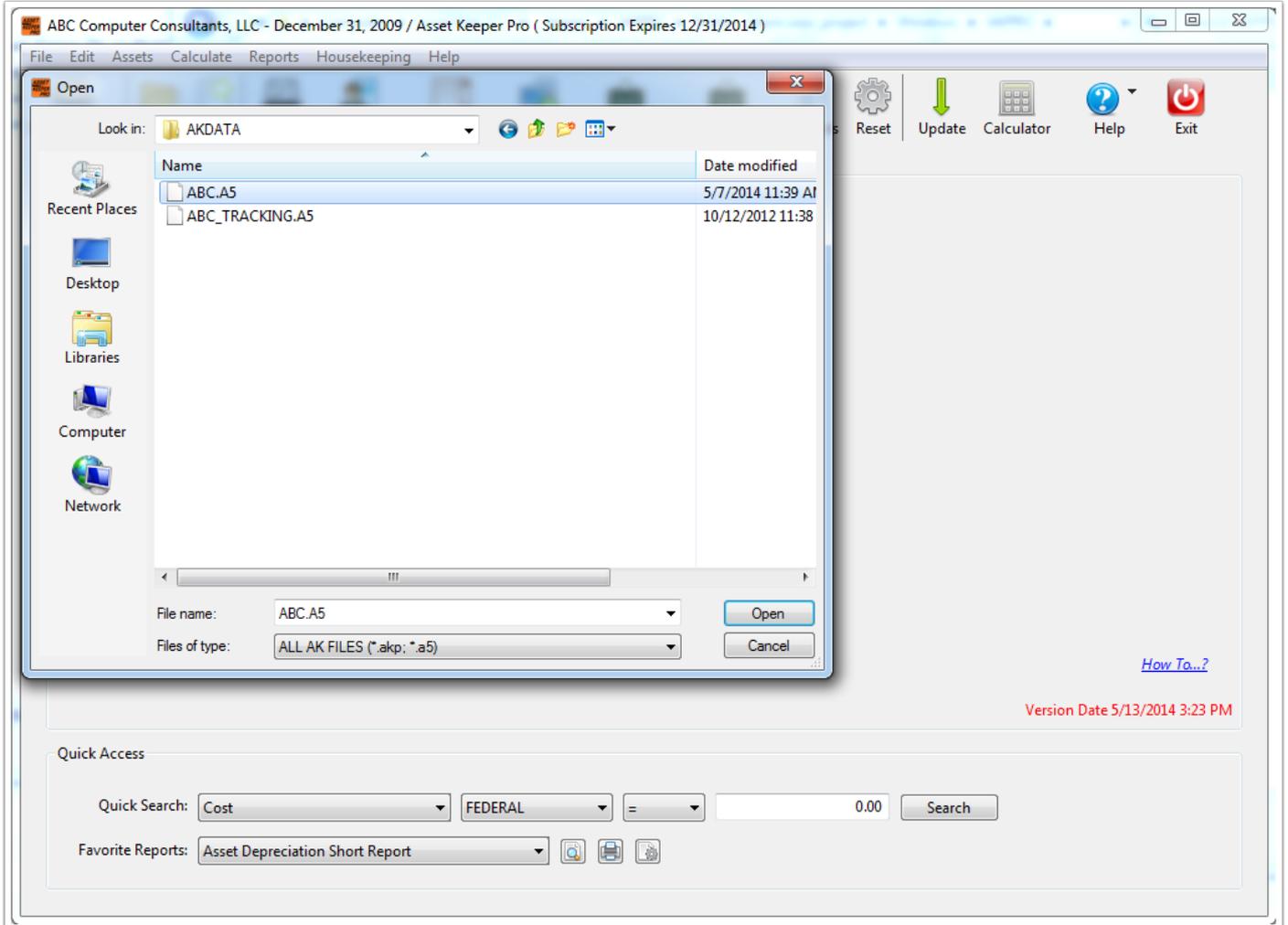
By setting the file type to the above extensions, all files assigned these extensions will be displayed and / or selected.



Open file dialog - AKDATA folder

In the open file dialog shown below we have navigated to the AKDATA folder and there are 2 Asset Keeper data files (extension is A5) and 1 Asset Keeper Pro data file (extension is AKP) displayed.

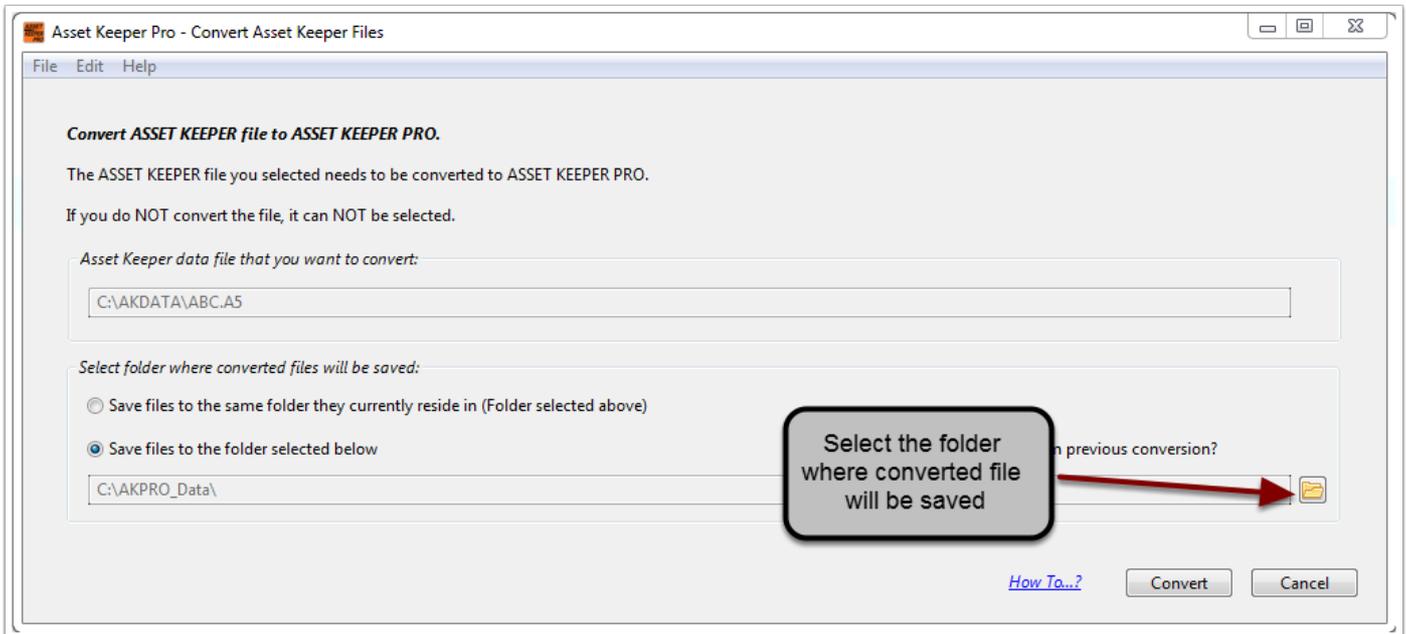
Since we want to convert the ABC file, we will click it and then click Open.



Select folder where converted file will be saved

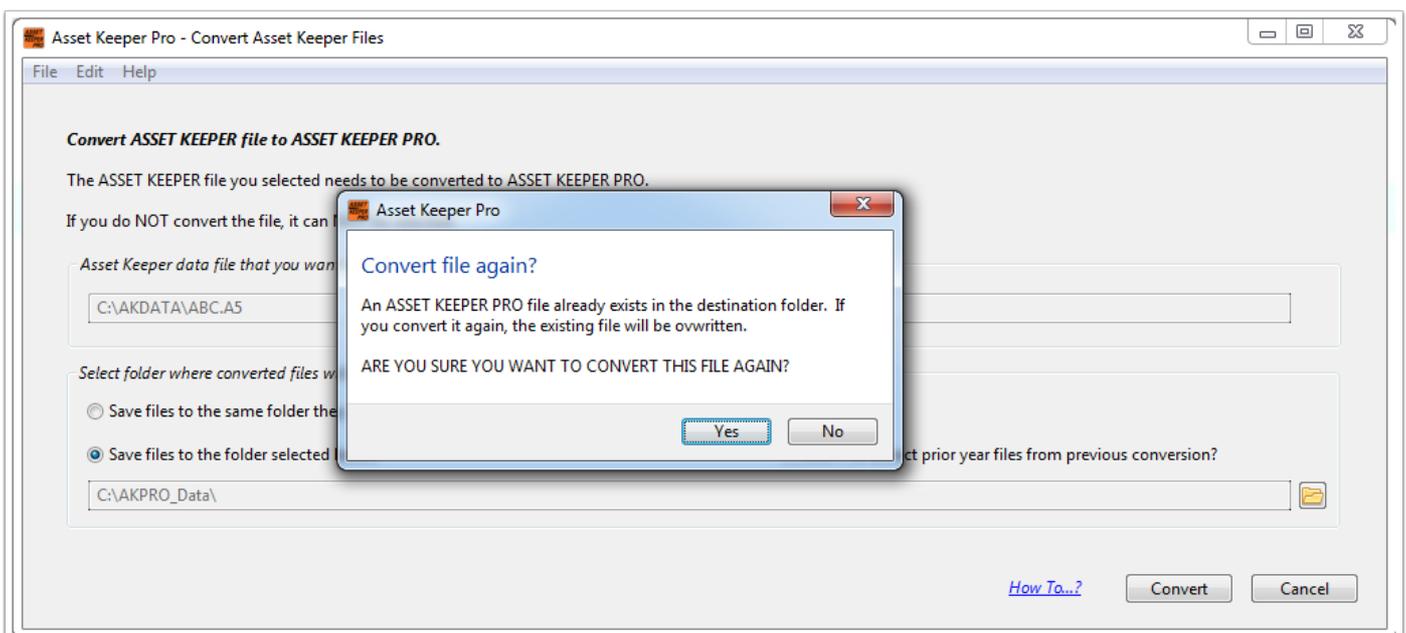
The final screen displayed before you file is converted allows you to specify where the converted data file will be saved.

The default location is the AKPRO default data file (AKPRO_DATA); however, you can change this if you wish to a different location, such as, a network folder.



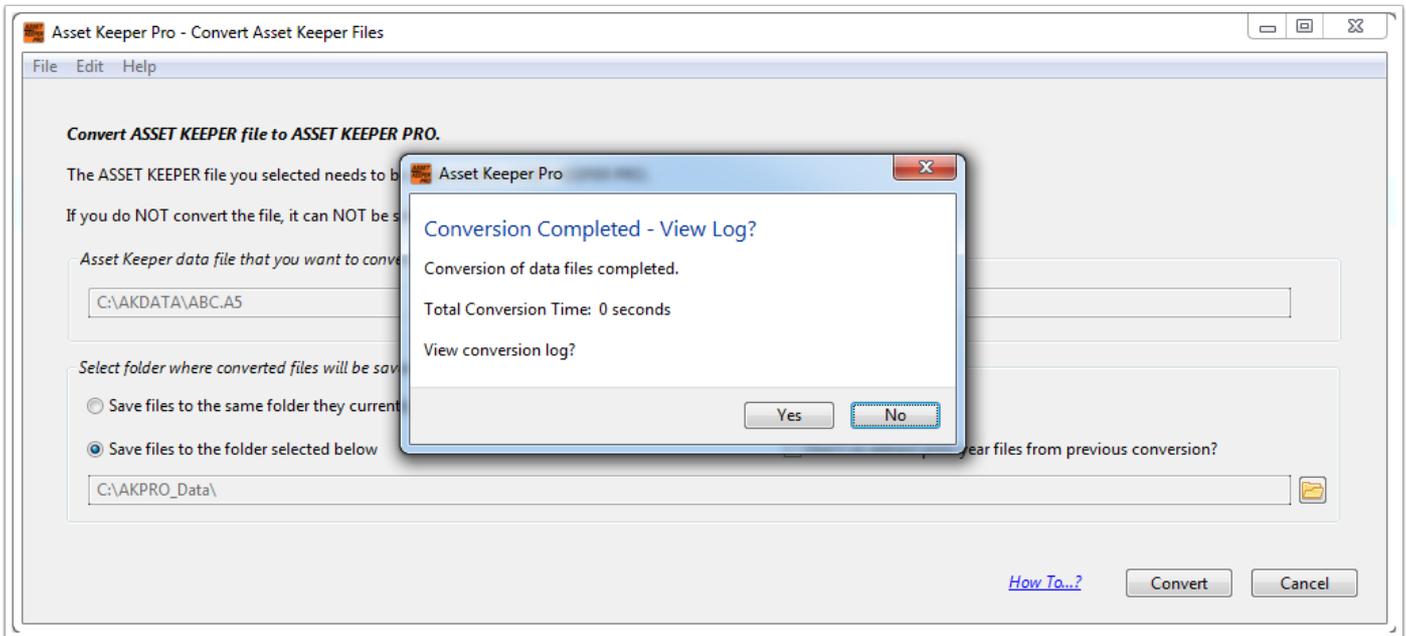
Convert file again?

If the file has already been converted, you will receive a message asking if you want to convert the file again.



Conversion Log

After the file has been converted, you will be asked if you want to view the conversion log. The conversion log will list the files that were converted, including prior year files, and if there were any that could not be converted.



Select converted file?

Finally, you will be asked if you want to select the converted file.

If you indicate that you do, the file will be selected and the Home screen will be re-displayed with the converted file selected.

