

# Asset Keeper Pro - Duplicates and Auto-Increment

## Duplicates and Auto-Increment

Sort Code fields can be set to Auto-Increment, which is useful if you use a sort code field for a unique identifier for your assets, such as an asset number. If auto-increment is enabled, the program will automatically assign the next number in line as assets are entered.

In order to use Auto-Increment, you must enable it for the specified sort code field.

To enable Auto-Increment, go to the File menu, Client Information, Duplicates and Auto-Increment.

Check the "Increment" option next to the appropriate field. In the "Next Value" field you should enter the next value that you want Asset Keeper Pro to assign. For example, if the last asset entered was assigned a number of 0003 and you want the next asset to automatically be assigned 0004, you should enter 0004 in the "Next Value" field.

You also have the option of allowing duplicates for sort code fields and the two user defined fields. If the information you are entering in the Sort Code or User-Defined fields is unique, uncheck the "Allow Duplicates?" box.

The options below allow you to turn on auto-incrementing for sort code fields.

To turn on auto-increment, mark the check box, then click the # button to get the next value that will be assigned to your assets.

If the Next Value is blank or 0, incremented values will NOT be assigned to your assets.

If the Allow Duplicates check box is not checked, you will receive a warning message when duplicates values are entered.

Duplicates are not allowed if you are auto-incrementing a field.

Field Name	Auto-Increment?	Next Value	Allow Duplicates?
Sort Code #1	<input type="checkbox"/> Increment?	0000000000 #	<input checked="" type="checkbox"/> Allow?
Sort Code #2	<input type="checkbox"/> Increment?	0000000000 #	<input checked="" type="checkbox"/> Allow?
Sort Code #3	<input type="checkbox"/> Increment?	0000000000 #	<input checked="" type="checkbox"/> Allow?
Sort Code #4	<input type="checkbox"/> Increment?	0000000000 #	<input checked="" type="checkbox"/> Allow?
Sort Code #5	<input type="checkbox"/> Increment?	0000000000 #	<input checked="" type="checkbox"/> Allow?
Sort Code #6	<input type="checkbox"/> Increment?	0000000000 #	<input checked="" type="checkbox"/> Allow?
Sort Code #7	<input type="checkbox"/> Increment?	0000000000 #	<input checked="" type="checkbox"/> Allow?
Sort Code #8	<input type="checkbox"/> Increment?	0000000000 #	<input checked="" type="checkbox"/> Allow?
User Defined #1			<input type="checkbox"/> Allow?
User Defined #2			<input type="checkbox"/> Allow?

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