

Asset Keeper Pro - Folders

Folders

The Folders section of the Client Information screen allows you to set a default documents folder, picture folder, and reports printed to disk folder that is specific to the selected client.

The screenshot shows a software window titled "ABC Computer Consultants, LLC - December 31, 2013 - Client Information". The window has a menu bar with "File", "Edit", and "Help". On the left is a "Sections" sidebar with a list of options: "General", "Methods", "Calculations", "Account Setup", "Monthly Depreciation", "Screen Prompts", "Duplicates and Auto-Increment", "Report Options", "Folders" (which is highlighted in blue), and "Asset Tracking / Constr in Progress". The main area of the window is titled "Folders" and contains three sections, each with a text input field and a folder selection icon (a yellow folder icon):

- Documents Folder (documents attached to your assets)**: The text field contains "C:\AKPRO_Data\DOCUMENTS\".
- Picture Folder (pictures attached to your assets)**: The text field contains "C:\AKPRO_Data\PICTURES\".
- Reports Printed to Disk**: The text field contains "C:\AKPRO_Data\REPORTS\".

At the bottom of the window, there are two date/time fields: "Created 5/14/2014 - 9:00 AM" and "Last Modified 5/14/2014 - 9:04 AM". To the right of these fields is a blue link labeled "How To...?" and a "Close" button.