

Asset Keeper Pro Home Screen

Overview

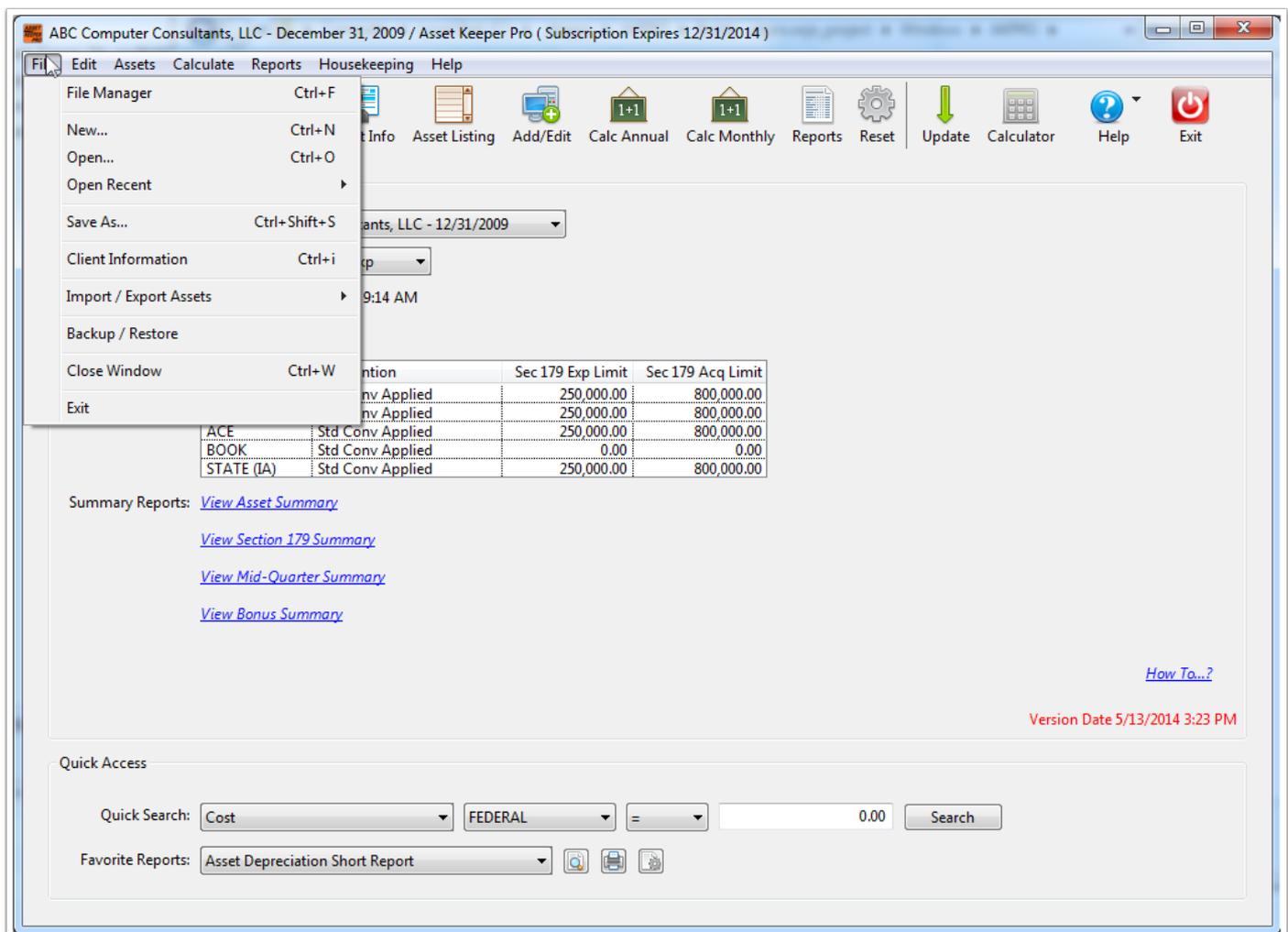
This is the Asset Keeper Pro Home screen. We call this the Home screen because it is the launching pad when starting Asset Keeper Pro.

It also shows the file currently selected, the date the file was last modified, the number of assets in the file, and a summary of the methods being maintained in the file.

The Home screen also contains the following controls:

- Menus
- Toolbar
- Quick select by company
- Quick select by filename
- Summary screen links for asset totals, Section 179, mid-quarter convention, and bonus depreciation
- Quick search
- Favorite reports

Each of these will be described briefly in the following sections.

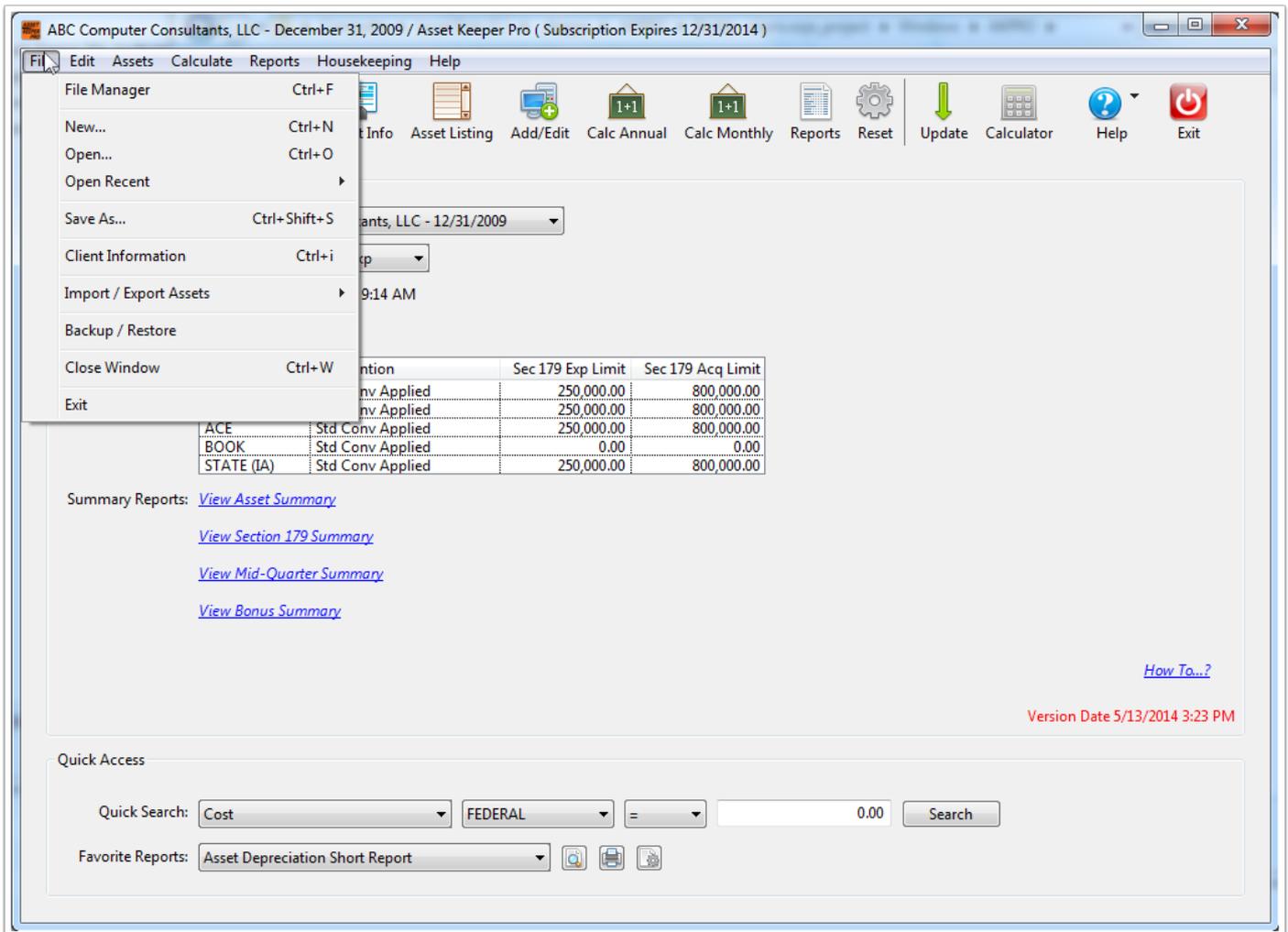


Menus

When you click on one of the menu pads (File, Assets, Calculate, Reports, Housekeeping, and Help) a menu will be displayed showing the options included for that menu pad.

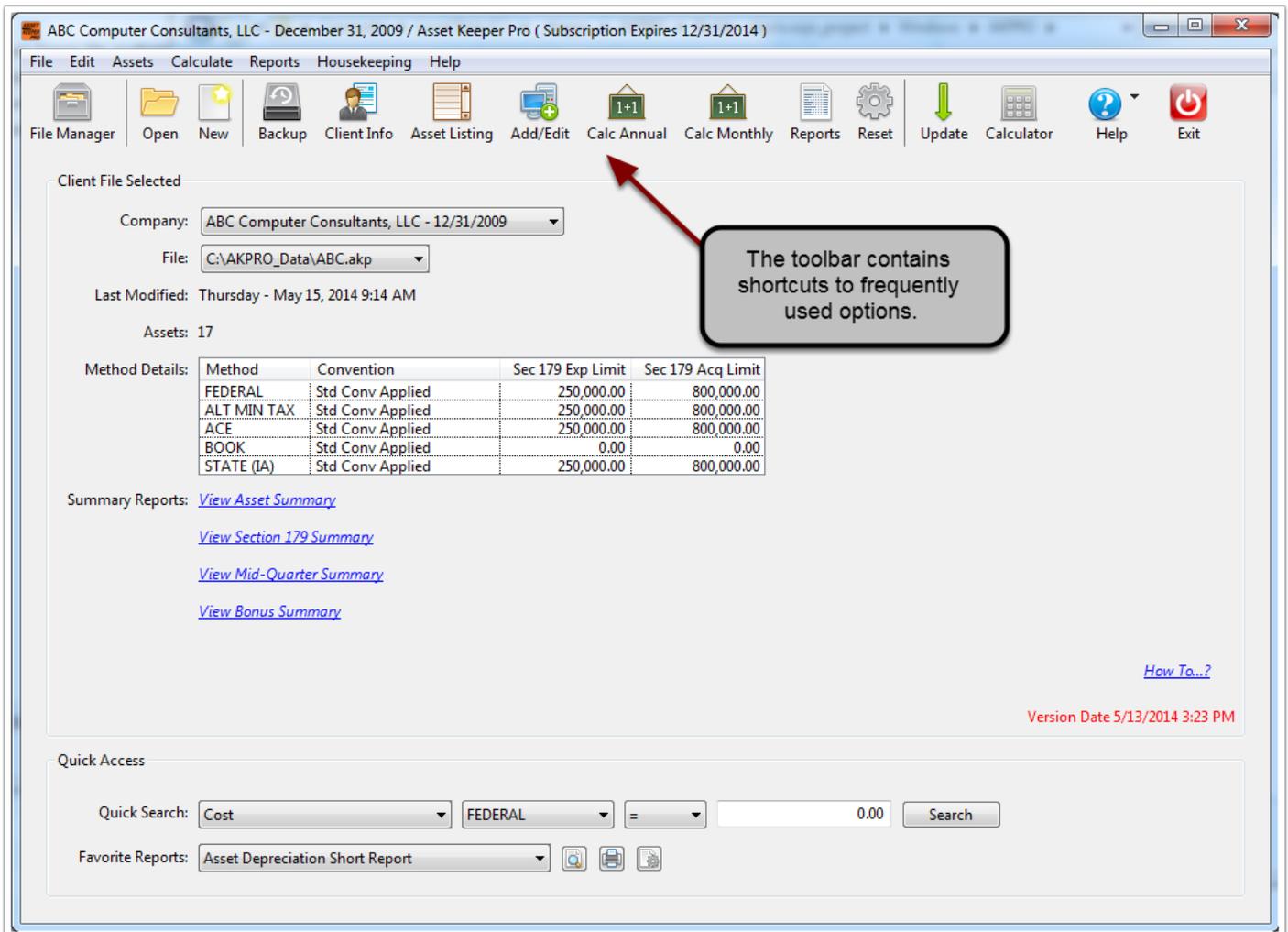
Shown below is the File menu after clicking on the File menu pad.

Various options are included in the menu pad that most closely relates to the purpose of that option. For example, options that affect the file, such as backup, restore, import, and export, are included in the File menu. This should make finding a particular option relatively easy.



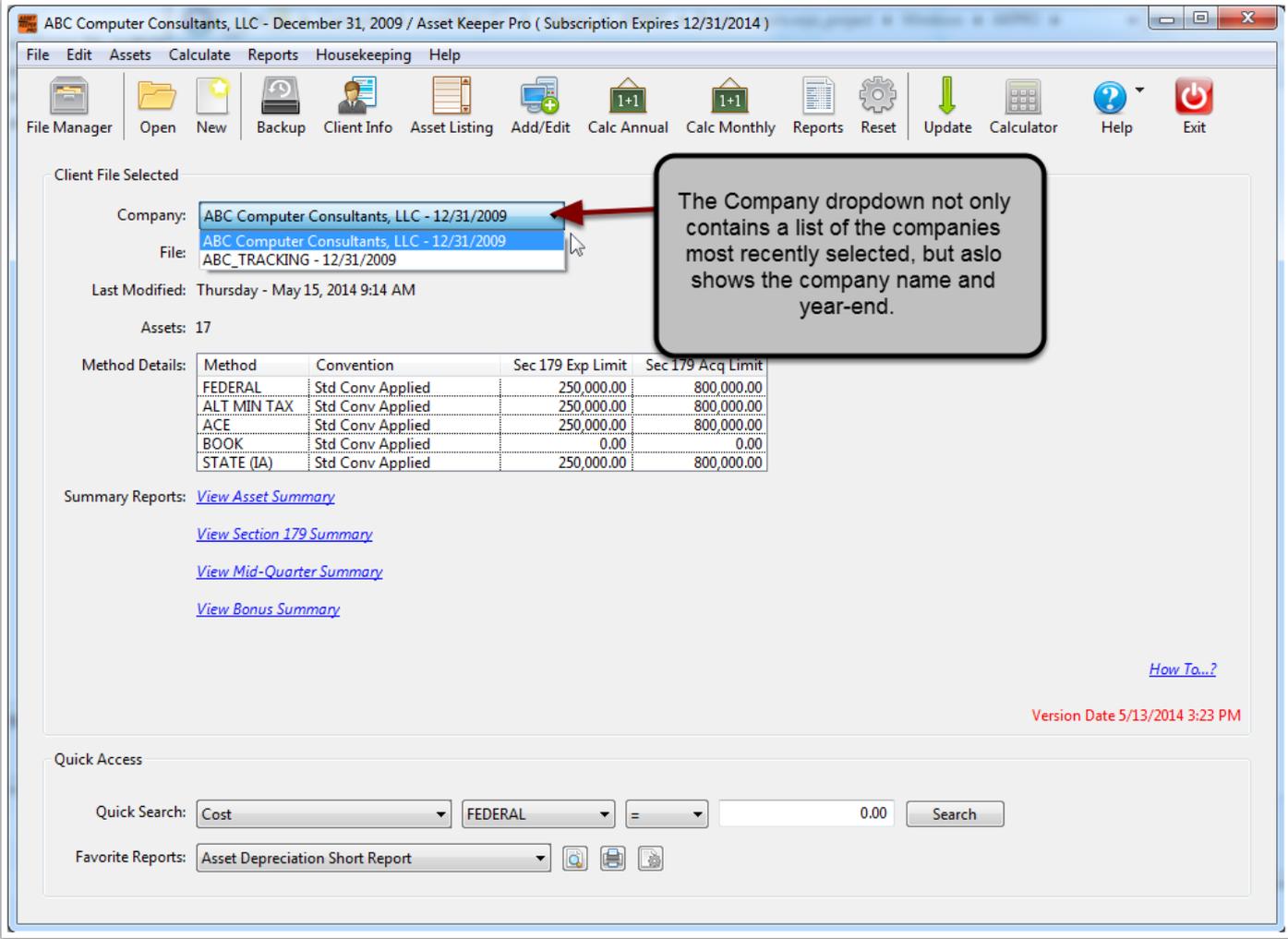
Toolbar

The toolbar contains one-click shortcuts to frequently used options.



Quick Select by Company

The company dropdown contains a list of the most recently selected files. To switch from one company to another, just select it from the dropdown listing.



The screenshot shows the Asset Keeper Pro software interface. The title bar reads "ABC Computer Consultants, LLC - December 31, 2009 / Asset Keeper Pro (Subscription Expires 12/31/2014)". The menu bar includes File, Edit, Assets, Calculate, Reports, Housekeeping, and Help. The toolbar contains icons for File Manager, Open, New, Backup, Client Info, Asset Listing, Add/Edit, Calc Annual, Calc Monthly, Reports, Reset, Update, Calculator, Help, and Exit.

The main window displays "Client File Selected" information:

- Company: ABC Computer Consultants, LLC - 12/31/2009
- File: ABC Computer Consultants, LLC - 12/31/2009
- File: ABC_TRACKING - 12/31/2009
- Last Modified: Thursday - May 15, 2014 9:14 AM
- Assets: 17

A callout box with a red arrow pointing to the company dropdown menu contains the text: "The Company dropdown not only contains a list of the companies most recently selected, but also shows the company name and year-end."

Below this information is a table titled "Method Details":

Method	Convention	Sec 179 Exp Limit	Sec 179 Acq Limit
FEDERAL	Std Conv Applied	250,000.00	800,000.00
ALT MIN TAX	Std Conv Applied	250,000.00	800,000.00
ACE	Std Conv Applied	250,000.00	800,000.00
BOOK	Std Conv Applied	0.00	0.00
STATE (IA)	Std Conv Applied	250,000.00	800,000.00

Below the table are links for "Summary Reports":

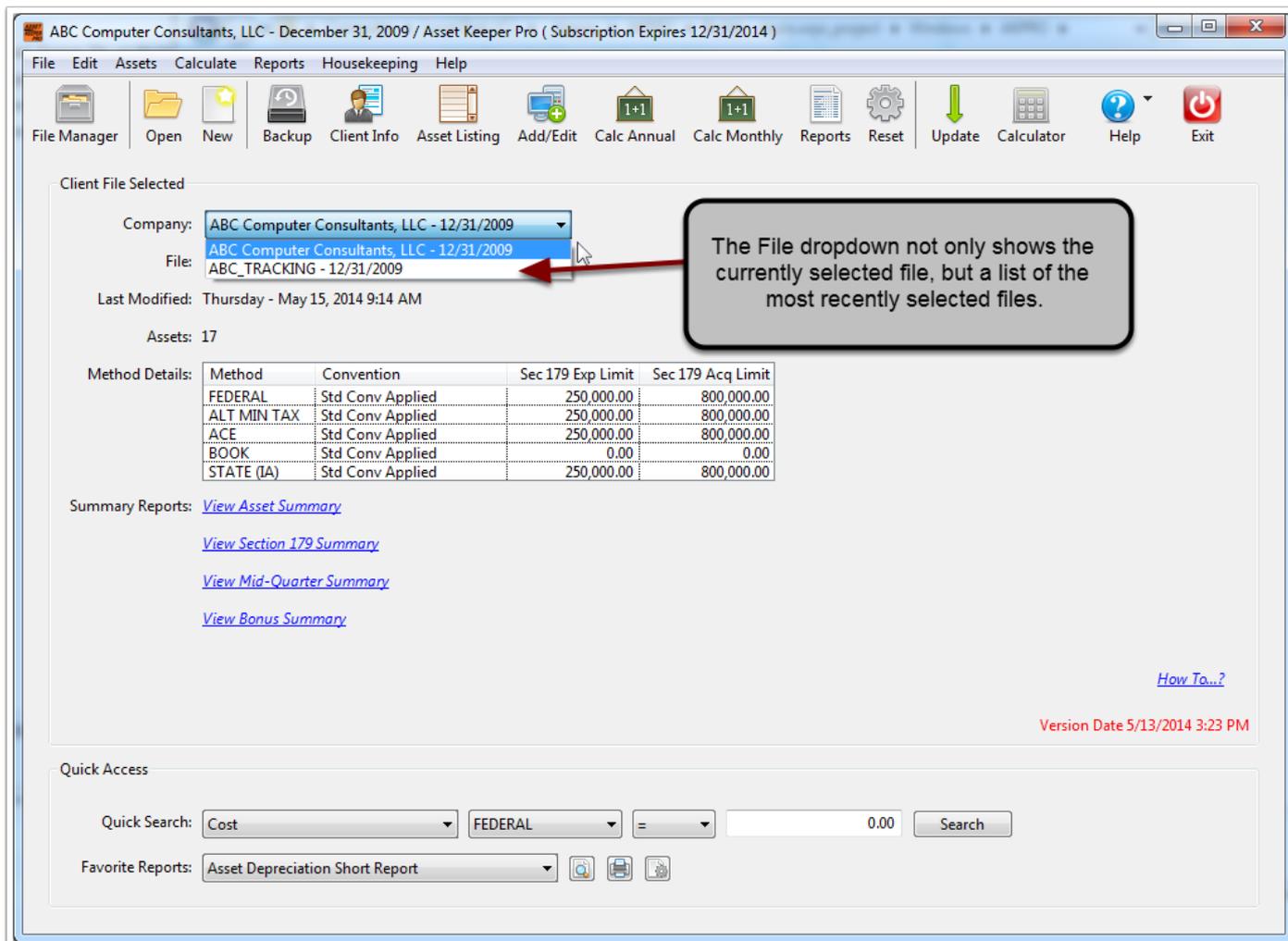
- [View Asset Summary](#)
- [View Section 179 Summary](#)
- [View Mid-Quarter Summary](#)
- [View Bonus Summary](#)

At the bottom right, there is a "How To...?" link and a "Version Date 5/13/2014 3:23 PM" label.

The "Quick Access" section at the bottom includes a "Quick Search" field with a dropdown menu set to "Cost", another dropdown set to "FEDERAL", an equals sign dropdown, a text input field with "0.00", and a "Search" button. Below this is a "Favorite Reports" dropdown menu set to "Asset Depreciation Short Report" and three icons for report actions.

Quick Select by Filename

The file dropdown contains a list of the most recently used files. To switch to another file, just select it from the dropdown list.



Summary Screen links

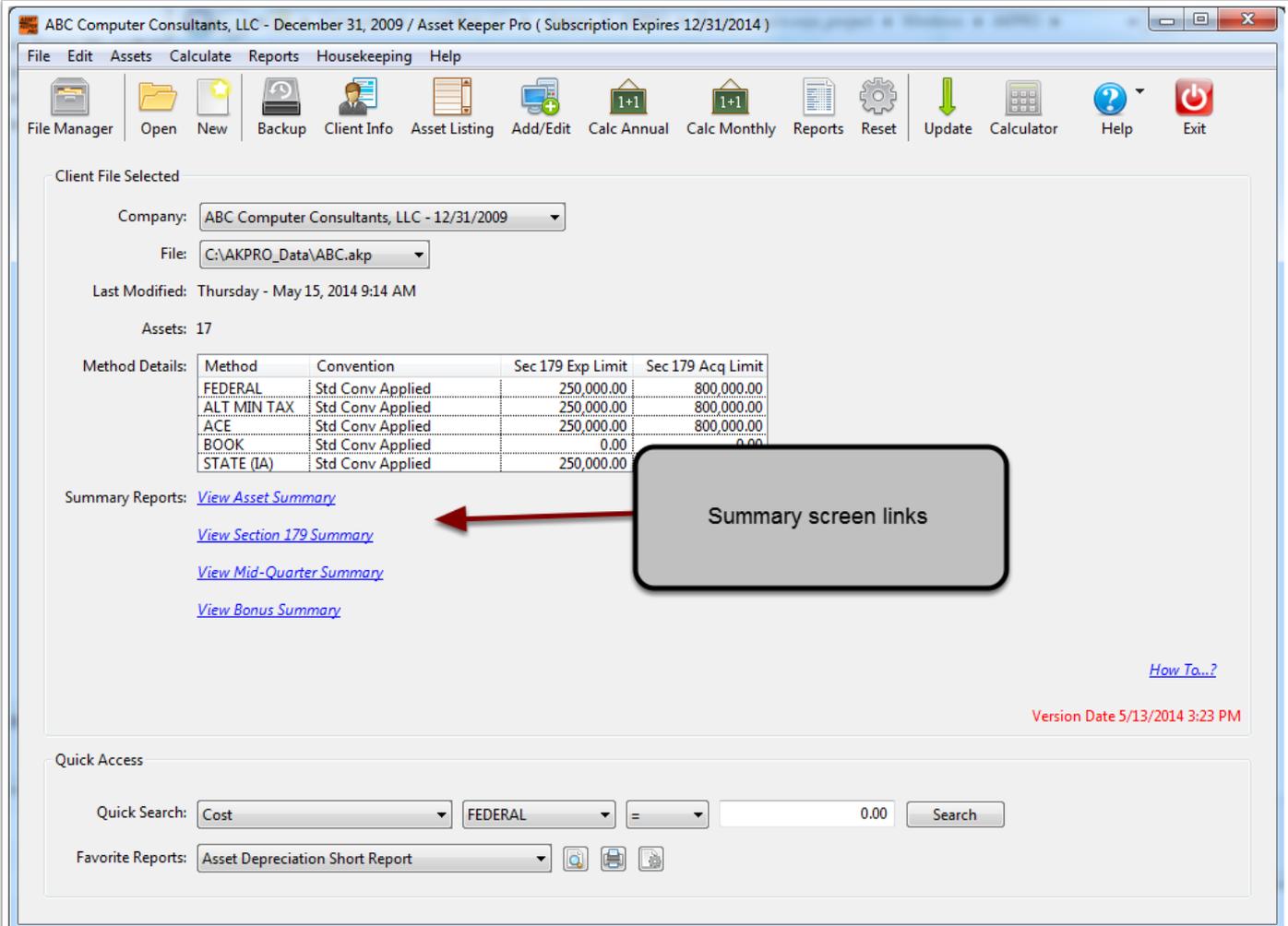
The bottom of the Home screen contains links to view the following summary screens:

Asset Summary - shows how many active, inactive, disposed, and traded assets are in the file

Section 179 Summary - shows a summary of assets on which Section 179 was claimed

Mid-Quarter Summary - shows data analysis that is used to determine if the mid-quarter convention applies

Bonus Summary - shows which asset classes have bonus depreciation claimed



The screenshot displays the Asset Keeper Pro software interface. The title bar indicates the client is 'ABC Computer Consultants, LLC - December 31, 2009' and the software version is 'Asset Keeper Pro (Subscription Expires 12/31/2014)'. The menu bar includes File, Edit, Assets, Calculate, Reports, Housekeeping, and Help. The toolbar contains icons for File Manager, Open, New, Backup, Client Info, Asset Listing, Add/Edit, Calc Annual, Calc Monthly, Reports, Reset, Update, Calculator, Help, and Exit.

The main window shows the 'Client File Selected' section with the following details:

- Company: ABC Computer Consultants, LLC - 12/31/2009
- File: C:\AKPRO_Data\ABC.akp
- Last Modified: Thursday - May 15, 2014 9:14 AM
- Assets: 17

The 'Method Details' section contains a table with the following data:

Method	Convention	Sec 179 Exp Limit	Sec 179 Acq Limit
FEDERAL	Std Conv Applied	250,000.00	800,000.00
ALT MIN TAX	Std Conv Applied	250,000.00	800,000.00
ACE	Std Conv Applied	250,000.00	800,000.00
BOOK	Std Conv Applied	0.00	0.00
STATE (IA)	Std Conv Applied	250,000.00	

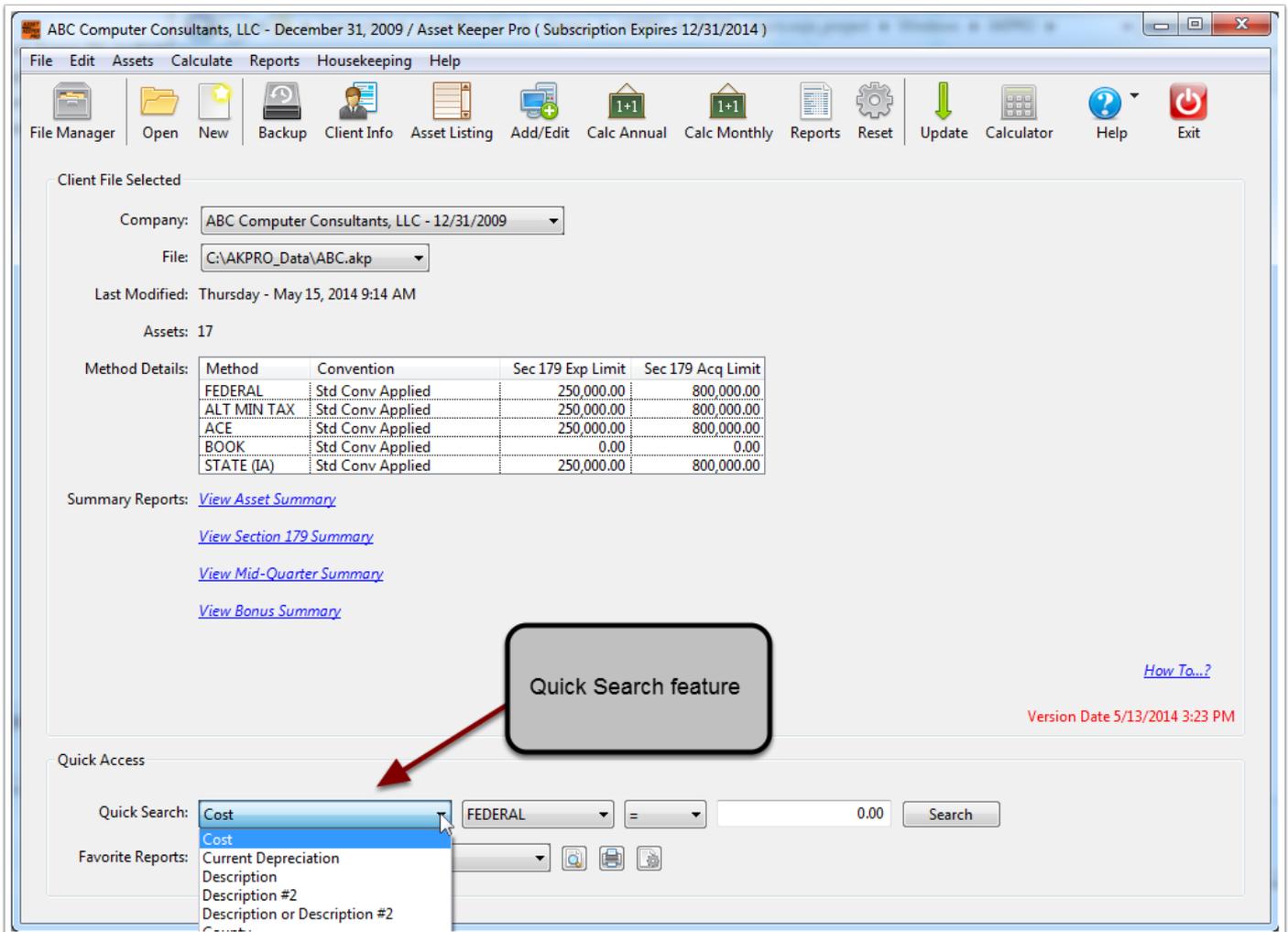
The 'Summary Reports' section lists the following links:

- [View Asset Summary](#)
- [View Section 179 Summary](#)
- [View Mid-Quarter Summary](#)
- [View Bonus Summary](#)

A red arrow points from a grey box labeled 'Summary screen links' to the 'View Section 179 Summary' link. Other elements include a 'How To...?' link, a 'Version Date 5/13/2014 3:23 PM' timestamp, and a 'Quick Access' section with a search bar (Cost, FEDERAL, =, 0.00) and a 'Search' button, along with a 'Favorite Reports' dropdown (Asset Depreciation Short Report).

Quick Search

The Quick Search option allows you to find an asset based on various criteria. Alternatively, you would have to search through the Asset Listing or use the Search option in the Asset Listing. However, very often you can find an asset faster by using the Quick Search feature.



Favorite Reports

By assigning a report as a "favorite", it will appear in the Favorite Reports dropdown on the Home screen. This will allow you to quickly print or view a report.

The icons next to the Favorite Reports dropdown allow you to print, preview, or configure the report.

Favorite reports can be selected by using the option in the Reports section of the Preferences screen (Edit menu, Preferences in Windows and Application menu, Preferences in OSX).

You can also change your favorite reports by selecting Manage Favorite Reports in the Reports menu.

