Quick Edit

Home Screen

This is the Home Screen in Asset Keeper Pro with our Sample Data File selected. There are 13 assets in this file and 4 depreciation methods.

In this example of how to use the Quick Edit option, we are going to change one of the sort code fields so that it can be used in generating an Arizona personal property report. To generate the Arizona personal property report, we have to enter an identifying code in one of our sort code fields so that it can be properly grouped for the report.

We will first go to the Asset Listing to show that the Sort Code that we want to change for Arizona personal property is actually blank.

🚟 Sample Data File - Dec	cember 31, 2013 / Asset Keeper Pro (Subscription Expires 12/31/2014)	
File Edit Assets Cal	culate Reports Housekeeping Help	
File Manager Open	New Backup Client Info Asset Listing Add/Edit Calc Annual Calc Monthly Reports Reset Update Calculator	r Help Exit
Client File Selected Company:	Sample Data File - 12/31/2013 We will click this toolbar button to	
File:	C:\AKPRO_Data\SAMPLEDATA\SampleDataFile.akp	
Last Modified:	Tuesday - April 23, 2013 1:14 PM property.	
Assets:	13	
Method Details:	Method Convention Sec 179 Exp Limit Sec 179 Acq Limit Federal Std Conventions Applied 500,000.00 2,000,000.00 Alt. Min. Tax Std Conventions Applied 500,000.00 2,000,000.00 Adj Curr Earn Std Conventions Applied 500,000.00 2,000,000.00 Book Std Conventions Applied 500,000.00 0.00	
Summary Reports:	<u>View Asset Summary</u> <u>View Section 179 Summary</u> <u>View Mid-Quarter Summary</u> <u>View Bonus Summary</u>	
	Ver	<u>How To?</u> sion Date 5/13/2014 3:23 PM
Quick Access		
Quick Search:	Cost Federal	
Favorite Reports:	Asset Depreciation Report	

Asset Listing

This is the Asset Listing with Sort Code #5 selected as the sort order. In column 1 of the grid the contents of Sort Code #5 is displayed. Note that all assets currently have no value in Sort Code #5.

Next we will change these using Quick Edit. We will close the Asset Listing and return to the Home screen.

Sample Data File - December 31, 20	013 - Asset Listing			- 0 X
File Edit Help				
Listing Filter/Search Configur	re Methods Details Add Dispo	see Select Edit Delete Print Close		
Sort Code 5 🔹 🗸 GoTo	-	 Apply settings to Add / Edit? 	Show All	13 of 13 assets listed
Sort Code 5 🔺 Acquired	Description	Status	Cost	Current Depr
5/1/2013	Test Asset	A	10.000.00	10.000.00
10/1/2012	Apple Macbook Air 13 inch	A	1.875.99	340.16
10/1/2012	Apple Ipad 10 inch	A	685.75	137.15
9/1/2012	2 Office chairs	A	1.500.00	183.67
4/1/2012	4 Apple iPad minis	A	2.829.98	212.80
5/1/2010	3 Epson printers	A	25.000.00	1,775.00
3/1/2010	2 Bush desks	A	2.238.12	139.83
1/1/2009	Conference room table and 12 chairs	A	3,899,89	174.03
8/1/2008	4 Dell desktops	A	4 865.59	140.13
5/1/2008	2009 Ford Crown Victoria	Δ	10 000.00	360.00
5/1/2008	2006 Audi A6	A	64,286.00	1.775.00
1/8/2008	6 Canon calculators	A	148.65	4.28
6/1/2007	Book shelves	Δ	2 425 75	82.63

Quick Edit in the Assets Menu

The Quick Edit option is in the Assets menu.

When you select his option, you will be prompted to create a backup of your file.

🚟 Sample Data File - D	December 31, 2013 / Asset Kee	per Pro (Subscript	tion Expires	12/31/2014)							
File Edit Assets C	alculate Reports Housekee	ping Help									
File Manag	t Listing / Edit Assets k Add with Categories	Asset Listing	Add/Edit	1+1 Calc Annual	1+1 Calc Monthly	Reports	ि Reset	Update	Calculator	? Performance	Exit
Client I Quic	k Edit	n									
Quic	k Fix										
Auto	Assign •	3 ▼ TA\SampleDataF	ile.akp	-							
, Acco	unt Setup										
L Cate	gories Setup	2101									
Track	king Setup										
Method Detail	s: Method Conventi Federal Std Conve Att. Min. Tax Std Conve Adj. Curr Earn Std Conve Book Std Conve s: View Asset Summary View Section 179 Summary View Mid-Quarter Summary View Bonus Summary	n ntions Applied ntions Applied ntions Applied	Sec 1/9 Ex 500 500 500	p Limit Sec I (000.00 (000.00 0.00 0.00	79 Acq Limit 2,000,000.00 2,000,000.00 2,000,000.00 0.00						How To?
									Versio	n Date 5/13	/2014 3:23 PM
Quick Access											
Quick Search	h: Cost	▼ Feder	al	▼ =	•		0.00	Search			
Favorite Report	s: Asset Depreciation Report		-) 🖨 🚯							

Quick Edit Screen

The Quick Edit screen allows you to make changes to your asset data very quickly.

The steps to make changes are outlined at the top of the Quick Edit screen.

🚟 Sample Data File - December 31, 2013 - Quick Edit Asset Data						
File Edit Help						
QUICK EDIT ASSET DATA						
This option allows you to make changes to certain data fields very quickly - certainly much faster than editing each asset.						
First, select the field that you want to change.						
If the field you selected is in the Method table, then you will need to select the METHOD that you want to change. The Field to Change drop down indicates what table the field is located in.						
Next, you can sort the data in different ways to make it easier to make changes.						
Finally, you will need to select the assets that you want to change.						
Field to change (Asset A/C# (General field)						
Depreciation Method 1. Federal (F - Federal)						
Sort by Asset A/C#						
Select assets Select Assets 0 assets selected.						
Note - The sort field MUST be the same as the "field to change" when the edit field is Asset A/C#, Beg Accum A/C#, Expense A/C#, or one of the sort code fields.						
How To?						
Edit Cancel						

Field to Change

First, we select Sort Code #5 from the list of fields that can be changed using the Quick Edit option.

🚪 Sample Data File - December 31, 2013 - Quick Edit Asset Data							
File Edit Help	File Edit Help						
·							
QUICK EDIT ASSET DATA							
This option allows you to ma	ke changes to certain data fields very quickly - certainly much fas	ster than editing each asset.					
First, select the field that you	want to change.						
If the field you selected is in t located in.	he Method table, then you will need to select the METHOD that y	you want to change. The Field to Change drop down in	dicates what table the field is				
Next, you can sort the data in	different ways to make it easier to make changes.						
.,,	,						
Finally, you will need to selec	t the assets that you want to change.						
Field to change	Asset A/C# (General field)	Quick Entry					
	Asset A/C# (General field)						
Depreciation Method	Sort Code 1 (Asset field)						
	Sort Code 2 (Asset field)						
Sort by	Sort Code 3 (Asset field)	e below					
	Sort Code 4 (Asset field)						
Select assets	Sort Code 5 (Asset field)						
	Sort Code 6 (Asset field)						
	Sort Code 7 (Asset field)						
	Sort Code 8 (Asset field)						
Note: The cost Gold MUST had	, Expense A/C# (Asset field)	Pag Assume A/C# European A/C# as one of the east of	de				
fields	Accum. A/C# (Asset field)	, beg Accum A/C#, Expense A/C#, or one of the soft co	ue				
neids.	Description (Asset field)						
	Description #2 (Asset field)						
	New property (Asset field)						
	Personal Property Value (Asset field)						
	User Defined #1 (Asset field)						
	User Defined #2 (Asset field)						
	Valuation (Asset field)						
	Depreciation Method and Life (Method field)						
	Qualified Section 179 (Method field)		How To?				
	Qualified for Mid-guarter Calculation (Method field)						
	No Auto Assign Section 179 (Method field)		Edit Cancel				
	Calculate Bonus (Method field)						

Select Assets to change

We don't need to change the Depreciation Method because the field we selected is an "asset" field. Note in the "Field to Change" says "Sort Code 5 (Asset field)". This means that the field is part of the asset data, rather than specific to a method (such as book, tax, state, AMT, etc.).

Now we need to indicate what assets we want to change, so we will click the Select Assets button to do that.

🚪 Sample Data File - December 31, 2013 - Quick Edit Asset Data						
File Edit Help						
QUICK EDIT ASSET DATA						
This option allows you to make changes to certain data fields very quickly - certainly much faster than editing each asset.						
First, select the field that you want to change.						
If the field you selected is in the Method table, then you will need to select the METHOD that you want to change. The Field to Change drop down indicates what table the field is located in.						
Next, you can sort the data in different ways to make it easier to make changes.						
Finally, you will need to select the assets that you want to change.						
Field to change Asset A/C# (General field)						
Depreciation Method 1. Federal (F - Federal)						
Sort by Asset A/C#						
Select Assets Select Assets 0 assets selected.						
Note - The sort field MUST be the same as the "field to change fields. This button allows to select which assets we want to change.						
How To? Edit Cancel						

Select Assets screen

This is the Select Assets screen. Note that this is a visual process, that is, you can actually see what assets are available to change. You indicate which ones you want to change by clicking the check box in the last column of the grid. Since we want to change them ALL, we'll just click the Select All button at the bottom of the screen.

By default, all assets in your file will be listed, but there is a combo box at the top of the screen that allows you to apply filters that will show specific assets.

Sample Data Fi e Edit Help	le - December 31, 201	3 - Select Assets			
Filter assets in grid based on Show All Assets					
Acquired	Asset A/C#	Description	Cost (Check to Edit	
05/01/2013 05/01/2008 05/01/2008 10/01/2012 10/01/2012 09/01/2012 04/01/2012 03/01/2010 03/01/2010 03/01/2000 03/01/2008 06/01/2007	100 100 200 200 200 200 200 200 200 200	Test Asset 2009 Ford Crown Victoria 2006 Audi A6 Apple Macbook Air 13 inch Apple Ipad 10 inch 2 Office chairs 4 Apple Ipad minis 3 Epson printers 2 Bush desks Conference room table and 12 chairs 4 Dell desktops 6 Canon calculators Book shelves	10,000.00 10,000.00 64,286.00 1,875.99 685.75 1,500.00 2,289.98 25,000.00 2,238.12 3,899.89 4,865.59 2,425.75 2,425.75		
Selec	t All	Clear All 0 Number of	assets selected for editing	13 assets liste Close	

All asset selected

This is the Select Assets screen after we clicked the Select All button. Return to the Quick Edit screen by clicking the Close button.

Sample Data File - December 31, 2013 - Select Assets				
File Edit Help				
	_			
Filter as	sets in grid based on S	how All Assets 🔹		
Annulard	A	Description	C+	Charless Edit
Acquired	Asset A/C#	Description	Cost	Check to Edit
05/01/2013	100	Test Asset	10,000.00	
05/01/2008	100	2009 Ford Crown Victoria	10,000.00	
05/01/2008	100	2006 Audi Ab	64,286.00	V
10/01/2012	200	Apple Macbook Air 13 inch	1,875.99	V
10/01/2012	200	Apple Ipad 10 Inch	1 500 00	
09/01/2012	200	2 Office chairs	1,500.00	
04/01/2012	200	4 Apple Irad minis	2,829.98	
03/01/2010	200	2 Epson printers	25,000.00	
03/01/2010	200	2 Bush desks	2,238.12	V
01/01/2009	200	Conference room table and 12 chairs	5,699.69	
06/01/2006	200	4 Den desktops	4,003.39	V
01/08/2008	200	o Canon calculators	148.00	
Selec	t All	Clear All 13 Number of assets selected for ed	liting	13 assets liste

Quick Edit

We are back at the Quick Edit screen and you can see that we have our 13 assets selected as the ones we want to edit. Now we click the Edit button at the bottom of the screen.

🖥 Sample Data File - December 31, 2013 - Quick Edit Asset Data						
File Edit Help						
QUICK EDIT ASSET DATA This option allows you to make changes to certain data fields very quickly - certainly much faster than editing each asset.						
First, select the field that you want to change.						
If the field you selected is in the Method table, then you will need to select the METHOD that you want to change. The Field to Change drop down indicates what table the field is located in.						
Next, you can sort the data in different ways to make it easier to make changes.						
Finally, you will need to select the assets that you want to change.						
Field to change Asset A/C# (General field)						
Depreciation Method 1. Federal (F - Federal)						
Sort by Asset A/C# Disabled - See note below 13 assets selected to						
Select assets Select Assets 13 assets selected. Change.						
Note - The sort field MUST be the same as the "field to change" when the edit field is Asset A/C#, Beg Accum A/C#, Expense A/C#, or one of the sort code fields.						
How To?						
Edit Cancel						

Edit Screen

We are now at the Edit screen so we can change our Sort Code #5. This looks like a complicated screen, but as you'll see, it's really very straight-forward. There are actually two different screens that can be used to change sort code or account number fields. This one is used when you want to assign a code to a large number (or all of) your assets. The other screen (called Quick Entry) is better if you want to enter unique values for each asset. For example, if you want to enter a serial number for each asset, the Quick Entry screen is optimized for that purpose.

The Edit screen is broken into 2 parts. On the left side is a grid listing all the assets that we selected. Note that the 13 assets that we selected are displayed in this grid.

There is a dark gray line that has another grid showing what codes have been created for Sort Code #5 that we can actually assign to our assets. Currently, we have not created any codes that we want to assign to Sort Code #5, but we'll do that next.

So our first step is to create a code that we want to assign to our assets. In this example, let's assume that we have to enter the code "PT7" (short for property type 7) in Sort Code #5 for all assets. To create the code, we click the Account Setup button.

🖁 Sample Data Fi	le - December 31	, 2013 - Quick Edit		
File Edit Help				
Step 1 - Highlig Step 2 - Highlig of the Auto Ass	ht the assets on t ht the Sort Code ign options at the	he left that you want to change. Multiple assets c 5 on the right you want to assign to those assets a 2 bottom of the screen.	an be highlighted. nd then click the ASSIGN button belo	ow. Or, select one
Sort Code 5	Acquired	Description	Cost (Meth 1)	Sort Code 5 Description
	05/01/2013 10/01/2012 10/01/2012 09/01/2012 04/01/2012 03/01/2010 03/01/2010 01/01/2009 08/01/2008 05/01/2008 05/01/2008 05/01/2008 06/01/2007	Test Asset Apple Macbook Air 13 inch Apple Ipad 10 inch 2 Office chairs 4 Apple iPad minis 3 Epson printers 2 Bush desks Conference room table and 12 chairs 4 Dell desktops 2009 Ford Crown Victoria 2006 Audi A6 6 Canon calculators Book shelves	10,000,00 1,875,99 685,75 1,500,00 2,829,98 25,000,00 2,238,12 3,899,89 4,865,59 10,000,00 64,286,00 148,65 2,425,75	Click this button to add new values for Sort Code #5 that you can then assign to your assets.
Auto Assign Op	otions (select opt	ion, then click the Assign button):		Assign
Do not use aut	o assign options	▼		
Select All	Remove	Revert Changed 0 a	assets changed.	Apply Cancel

Account Setup

This is the Account Setup screen before "PT7" has been created as a code to be assigned to Sort Code #5. You click the + button at the bottom to add a new Sort Code #5.

鱰 Sample Data File - December 31, 2013 - Sort Code 5	
File Edit Help	
Account or Sort Field Sort Code 5	
Sort Code 5 (1 entered)	
	Sort Code 5
	Description
Click the + button to create a new sort code to assign to your assets.	Delete Disabled - The DELETE option has been disabled to prevent the deletion of Sort Code 5 that have been assigned in the Quick Edit.
+ - *-	13 assets are assigned this Sort Code 5 <u>How To?</u>
Created Last Modified	Done

Account Setup - New code created

This is the Account Setup screen after the PT7 code has been created. Now we click the Done button to return to the Edit screen so we can assign it to our assets.

鱰 Sample Data File - December 31, 2013 - Sort Code 5	
File Edit Help	
Account or Sort Field Sort Code 5	
Sort Code 5 (2 entered) PT7 Property type 7	PT7 Sort Code 5 Property type 7 Description
	Delete Disabled - The DELETE option has been disabled to prevent the deletion of Sort Code 5 that have been assigned in the Quick Edit.
+ - ☆ - Created 5/13/2014 - 4:58 PM Last Modified 5/13/2014 - 4:58 PM Last Modified	No assets are assigned this Sort Code 5 How To? 2014 - 4:58 PM

Edit Screen - account setup code created

This is the Edit screen after the PT7 code has been added to our Account Setup file. As you can see, it now appears in the list of Codes that we can assign to our assets.

To do this, we first highlight all the assets on the left, then click the PT7 code on the right, then click the Assign button at the bottom of the screen.

By the way, there are a number of ways to highlight assets in the grid on the left. You can hold the CTRL (CMD on a Mac) key down and click the ones you want to change, or click on one then SHIFT-CLICK on another one and all assets in between are all selected, or you can click and drag to highlight a group of assets.

🚆 Sample Data Fi	le - December 31	l, 2013 - Quick Edit				
File Edit Help						
Step 1 - Highlig Step 2 - Highlig of the Auto Ass	ht the assets on t ht the Sort Code ign options at the	he left that you want to change. Multiple asset 5 on the right you want to assign to those asse e bottom of the screen.	ts can be highlighted. ts and then click the ASSIGN button belo	ow. Or, select one	Sort Code 5 Setup	
Sort Code 5	Acquired	Description	Cost (Meth 1)	Sort Code 5	Description	
	05/01/2013 10/01/2012 09/01/2012 04/01/2012 03/01/2010 03/01/2010 01/01/2009 08/01/2008 05/01/2008 05/01/2008 05/01/2008 06/01/2007	Test Asset Apple Macbook Air 13 inch Apple Ipad 10 inch 2 Office chairs 4 Apple iPad minis 3 Epson printers 2 Bush desks Conference room table and 12 chairs 4 Dell desktops 2009 Ford Crown Victoria 2006 Audi A6 6 Canon calculators Book shelves	10,000.00 1,875.99 685.75 1,500.00 2,829.98 25,000.00 2,238.12 3,899.89 4,865.59 10,000.00 64,286.00 148.65 2,425.75	PT7	Property type 7	
Auto Assign Op	tions (select opt	ion, then click the Assign button):			Assign	
Do not use aut	o assign options	•]			
Select All	Remove	Revert Changed	0 assets changed.		Apply	Cancel

Edit screen - after assigning code

This is what the Edit screen looks like after we've assigned the PT7 code to all assets.

Even though it looks like our assets are changed, they really haven't. Nothing happens that can't be reversed until you click the Apply button at the bottom of the screen.

📱 Sample Data Fi	le - December 31	l, 2013 - Quick Edit				
File Edit Help						
Step 1 - Highlig Step 2 - Highlig of the Auto Ass	ht the assets on t ht the Sort Code ign options at the	he left that you want to change. Multiple as 5 on the right you want to assign to those as e bottom of the screen.	sets can be highlighted. sets and then click the ASSIGN button bel	ow. Or, select one	Sort Code 5 Setup	
Sort Code 5	Acquired	Description	Cost (Meth 1)	Sort Code 5	Description	
РТ7 РТ7 РТ7 РТ7 РТ7 РТ7 РТ7 РТ7 РТ7 РТ7	05/01/2013 10/01/2012 09/01/2012 09/01/2012 03/01/2010 03/01/2010 01/01/2009 08/01/2008 05/01/2008 05/01/2008 06/01/2007	Test Asset Apple Macbook Air 13 inch Apple Ipad 10 inch 2 Office chairs 4 Apple iPad minis 3 Epson printers 2 Bush desks Conference room table and 12 chairs 4 Dell desktops 2009 Ford Crown Victoria 2006 Audi A6 6 Canon calculators Book shelves	10,000.00 1,875.99 685.75 1,500.00 2,829.98 25,000.00 2,238.12 3,899.89 4,865.59 10,000.00 64,286.00 148.65 2,425.75	PT7	Property type 7	
Auto Assign Op	tions (select opt	ion, then click the Assign button):			Assign	
Do not use aut	o assign options		•			
Select All	Remove	Revert Changed	13 assets changed.		Apply	Cancel

Apply Changes

When you click the Apply button you will be asked to confirm that you want to apply these changes to your file.

Sample Data Fi	le - December 31	, 2013 - Quick Edit					
e Edit Help							
Step 1 - Highlig Step 2 - Highlig of the Auto Ass	ht the assets on t ht the Sort Code ign options at the	he left that you want to change. 5 on the right you want to assign : bottom of the screen.	Multiple assets can be highl to those assets and then clic	ighted. ck the ASSIGN button belo	w. Or, select one	Sort Code 5 Setup	
Sort Code 5	Acquired	Description		Cost (Meth 1)	Sort Code 5	Description	
P17 PT7 PT7 PT7 PT7 PT7 PT7 PT7 PT7 PT7 PT	05/01/2013 10/01/2012 10/01/2012 09/01/2012 04/01/2012 03/01/2010 03/01/2010 01/01/2009 08/01/2008 05/01/2008 05/01/2008 05/01/2008 06/01/2007	Test Asset Apple Macbook Air 13 inch Apple Ipad 10 inch 2 Office chairs 4 Apple iPad minis 3 Epson printers 2 Bush desks Conference room tat 4 Dell desktops 2009 Ford Crown Vict 2006 Audi A6 6 Canon calculators Book shelves	set Keeper Pro to apply changes? to apply changes to the 13 as	10,000.00 1,875.99 685.75 1,500.00 2,829.98 sets changed?	PT7	Property type 7	
Auto Assign Op	tions (select opt	ion, then click the Assign button)	:			Assign	
Do not use aut	o assign options		•				
Select All	Remove	Revert Changed	13 assets char	nged.		Apply	Cancel

Changes Applied!

In the blink of an eye, all your changes are applied to your assets.

Sample Data Fi	le - December 31	, 2013 - Quick Edit						23
le Edit Help								
Step 1 - Highlig Step 2 - Highlig of the Auto Ass Sort Code 5 PT7 PT7 PT7	ht the assets on t ht the Sort Code ign options at the Acquired 05/01/2013 10/01/2012 10/01/2012	he left that you want to chang 5 on the right you want to assi 2 bottom of the screen. Description Test Asset Apple Macbook Air 13 inch Apple Ipad 10 inch	. Multiple assets can be highlighted. n to those assets and then click the AS	SIGN button below cost (Meth 1) 10,000.00 1,875.99 685.75	w. Or, select one Sort Code 5 PT7	Sort Code 5 Setup Description Property type 7]	
РТ7 РТ7 РТ7 РТ7 РТ7 РТ7 РТ7 РТ7 РТ7 РТ7	04/01/2012 05/01/2012 05/01/2010 03/01/2010 08/01/2008 05/01/2008 05/01/2008 05/01/2008 06/01/2007	2 onice chairs 3 Epson printers 2 Bush desks Conference room table a 4 Dell desktops 2009 Ford Crown Victoria 2006 Audi A6 6 Canon calculators Book shelves	Asset Keeper Pro All assets have been changed There were 13 assets that were change	2,829.98 25,000.00	OK			
Auto Assign Op	tions (select opti	ion, then click the Assign butto	n):			Assign		
Do not use aut	o assign options		▼					
Select All	Remove	Revert Change	d 13 assets changed.			Apply	Cancel	

Ready for more changes

After your changes have been made, you are returned to the Quick Edit screen and you can make more fast changes.

By the way, note the Quick Entry checkbox. If you check this option, you are presented with a different edit screen that is optimized for entering unique values for each asset.

🧱 Sample Data File - December 31, 2	2013 - Quick Edit Asset Data	
File Edit Help		
QUICK EDIT ASSET DATA This option allows you to make	changes to certain data fields very quickly - certainly much faster than edi	ting each asset.
First, select the field that you wa If the field you selected is in the located in.	nt to change. Method table, then you will need to select the METHOD that you want to	change. The Field to Change drop down indicates what table the field is
Next, you can sort the data in dif	fferent ways to make it easier to make changes.	
Finally, you will need to select th	ne assets that you want to change.	
Field to change S Depreciation Method 1 Sort by S Select assets Note - The sort field MUST be the fields.	ort Code 5 (Asset field) . Federal (F - Federal) ort Code 5 Disabled - See note below Select Assets 13 assets selected. same as the "field to change" when the edit field is Asset A/C#, Beg Accur	uick Entry
		How To? Edit Cancel

Asset Listing shows changes

This is the Asset Listing one more time showing that indeed our assets have all been change. Note that Sort Code #5 now contains our PT7 code that we assigned to all assets.

Quick Edit is just one example of the way the data you enter in Asset Keeper Pro remains dynamic because it can be changed in seconds rather than hours. As your needs change, Asset Keeper Pro provides the tools to meet those needs without requiring needless editing of asset after asset.

ite Edit Help Litting Filter/Search Configure Image: Add Search and Search an	Sample Data File - December 31, 2	013 - Asset Listing			
Image: Series Image: Series<	le Edit Help				
Sort Code 5 GoTo Papel Matchook Air 33 inch A papel Matchook Air 33 inch A 187559 30000 PT7 101/2012 Apple Matchook Air 33 inch A 187559 3000 1000000 PT7 101/2012 Apple Matchook Air 33 inch A 187559 3010 1835 PT7 101/2012 Apple Matchook Air 33 inch A 187559 3020 1835 PT7 101/2012 Apple Matchook Air 33 inch A 187599 3020 1835 PT7 101/2012 Apple Matchook Air 33 inch A 187599 3020 1835 PT7 101/2012 Apple Matchook Air 33 inch A 187599 3020 1835 PT7 51/2012 3 Epson printers A 289389 1228 1238 PT7 51/2012 3 Epson printers A 289389 1740 101/2002 101 101 PT7 51/2008 4 Del I destops A 486359 1401 1775 PT7 51/2008 2080 Ford Crown Victoria A 18463 42 PT7 6/1/20	Listing Filter/Search Configu	re Methods Details Add Disp	pose Select Edit Delete Print Close		
Sort Code 5 Acquired Description Status Cost Current Dep (100000) PT7 501/2013 Test Asset A 1000000 100000 PT7 101/2012 Apple Macbook Air 13 inch A 1875.99 340.1 PT7 101/2012 Apple Igad 10 inch A 685.75 137.1 PT7 91/2012 20 Office Chains A 130000 1835 PT7 41/2012 4 Apple Igad 10 inch A 282.998 212.8 PT7 51/2012 3 Epson printers A 25000.00 1,775.0 PT7 31/2010 2 Busin forth forth A 3898.99 174.0 PT7 81/2008 4 Dell destops A 4.865.59 140.1 PT7 51/2008 2009 Ford Convol tectoria A 10000.00 3800.0 PT7 51/2008 2006 Soci Convol tectoria A 4.685.59 140.1 PT7 6/1/2007 Book shelves A 2.425.75 82.6 <td>Sort Code 5</td> <td>-</td> <td> Apply settings to Add / Edit? </td> <td>Show All</td> <td>13 of 13 assets listed</td>	Sort Code 5	-	 Apply settings to Add / Edit? 	Show All	13 of 13 assets listed
PT7 51/2013 Test Asset A 100000 100000 PT7 10/1/2012 Apple lad 10 inch A 655.75 137.1 PT7 10/1/2012 2 Office chairs A 1500.00 183.6 PT7 9/1/2012 2 Office chairs A 2500.00 183.6 PT7 4/1/2012 4 Apple lPad minis A 2500.00 177.5 PT7 5/1/2010 3 Epson printers A 25000.00 177.5 PT7 3/1/2010 2 Bush desks A 25000.00 177.5 PT7 5/1/2008 Conference room table and 12 chairs A 3899.90 174.0 PT7 5/1/2008 2009 Ford Creaw Victoria A 4055.59 140.1 PT7 5/1/2008 2009 Ford Creaw Victoria A 10,000.00 360.0 PT7 5/1/2007 Book shelves A 2,425.75 82.6 PT7 6/1/2007 Book shelves A 2,425.75 82.6	Sort Code 5 🔺 Acquired	Description	Status	Cost	Current Depr
PT7 10/1/2012 Apple Macbook Air 13 inch A 1,875.99 340.1 PT7 10/1/2012 Apple Igad Di nch A 685.75 137.1 PT7 9/1/2012 2 Office chairs A 1,500.00 1835 PT7 9/1/2012 2 Apple Igad Parmins A 2,223.98 212.28 PT7 5/1/2010 3 Epson printers A 2,232.98 212.82 PT7 5/1/2010 2 Bush desks A 2,232.98 212.82 PT7 1/1/2020 Conference room table and 12 chairs A 3,899.89 174.0 PT7 5/1/2008 2006 Audi Ab A 4,865.59 140.1 PT7 5/1/2008 6 Canon calculators A 14,000.00 360.0 PT7 5/1/2008 6 Canon calculators A 2,425.75 82.6 PT7 1/8/208 6 Canon calculators A 2,425.75 82.6 PT7 6/1/2007 Book shelves A 2,425.75 82.6	PT7 5/1/2013	Test Asset	Α	10,000.00	10,000.00
PT7 10/1/2012 Apple lpad 10 inch A 685.75 137.1 PT7 9/1/2012 2 Office chairs A 1,500.00 183.6 PT7 4/1/2012 4 Apple iPad minis A 2,500.00 137.6 PT7 5/1/2010 3 Epson printers A 2,500.00 1,775.0 PT7 3/1/2010 3 Epson printers A 2,500.00 1,775.0 PT7 3/1/2010 2 Bush desits A 2,500.00 1,775.0 PT7 3/1/2010 2 Bush desits A 2,500.00 1,775.0 PT7 1/1/2009 Conference room table and 12 chairs A 3,899.80 174.0 PT7 5/1/2008 2 009 Ford Crown Victoria A 10,000.00 360.0 PT7 5/1/2008 6 Canon calculators A 1446.55 4.2 PT7 6/1/2007 Book shelves A 2,425.75 82.6	PT7 10/1/2012	Apple Macbook Air 13 inch	Α	1,875.99	340.16
PT7 9/1/2012 2 Office chairs A 1,500.00 183.6 PT7 51/2010 3 Epson printers A 2,839.8 212.8 PT7 51/2010 3 Epson printers A 2,839.8 212.8 PT7 51/2000 Conference room table and 12 chairs A 2,231.2 139.8 PT7 51/2006 4 Deli desktops A 4,265.59 140.1 PT7 51/2008 4 Deli desktops A 4,865.59 140.1 PT7 51/2008 2009 Ford Crown Victoria A 10,000.00 360.0 PT7 51/2008 6 Canon calculators A 148.65 4.2 PT7 6/1/2007 Book shelves A 2,425.75 82.6	PT7 10/1/2012	Apple Ipad 10 inch	Α	685.75	137.15
PT7 41/12012 4 Apple iPad minis A 2,829.98 212.8 PT7 51/12010 3 Egoson printers A 2,000.00 1,775.00 PT7 31/12008 4 Oell desktops A 3,899.90 134.00 PT7 51/12008 4 Oell desktops A 4,865.59 140.1 PT7 51/12008 2006 Ford Crown Victoria A 4,865.59 140.1 PT7 51/12008 2006 Ford Crown Victoria A 4,865.59 140.1 PT7 51/12008 2006 Audi A6 A 4,865.59 140.1 PT7 51/12008 2006 Audi A6 A 4,865.50 1,775.0 PT7 6/1/2007 Book shelves A 2,425.15 82.6 PT Contract and autitions A Contract and autition A 2,425.15 <	PT7 9/1/2012	2 Office chairs	A	1,500.00	183.67
PT7 5/1/2010 3 Epson printers A 25,000.00 1,775.0 PT7 3/1/2010 2 Bush desks A 2,238.12 139.8 PT7 1/1/2009 Conference toom table and 12 chairs A 3,899.89 174.0 PT7 8/1/2008 4 Dell desktops A 4,865.59 140.1 PT7 5/1/2008 2006 Ford Crown Victoria A 10,000.00 360.0 PT7 5/1/2008 2006 Ford Crown Victoria A 148.65 4.2 PT7 5/1/2007 80 Contain calculators A 148.65 4.2 PT7 6/1/2007 Book shelves A 2,425.75 82.6	PT7 4/1/2012	4 Apple iPad minis	A	2,829.98	212.80
PT7 31/2010 2 Bush desks A 2,238.12 1398 PT7 11/2009 Conference noom table and 12 chairs A 3899.89 1740 PT7 51/2008 4 Dell desktops A 4,865.59 140.1 PT7 51/2008 2006 Ford Crown Victoria A 4,865.59 140.1 PT7 51/2008 2006 Ford Crown Victoria A 4,865.59 140.1 PT7 51/2008 2006 Audi A6 A 64,286.00 1,775.0 PT7 16/2007 Book shelves A 148.65 4.2 PT7 6/1/2007 Book shelves A 2,425.75 82.6 Image: State Stat	PT7 5/1/2010	3 Epson printers	A	25,000.00	1,775.00
PT7 11/2009 Conference nom table and 12 chairs A 389989 1740 PT7 8/1/2008 4 Dell desktops A 4,865.59 1401 PT7 5/1/2008 2009 Ford Crown Victoria A 10,000.00 360.0 PT7 5/1/2008 2006 Audi A6 A 64,286.00 1,775.0 PT7 5/1/2007 Book shelves A 148,65 42.2 PT7 6/1/2007 Book shelves A 2,425.75 82.6	PT7 3/1/2010	2 Bush desks	Α	2,238.12	139.83
PT7 8/1/2008 4 Dell desktops A 4,865.59 1401 PT7 5/1/2008 2009 Ford Crown Victoria A 10,000.00 360.0 PT7 5/1/2008 2006 Audi A6 A 64,286.00 1,775.0 PT7 1/8/2008 6 Canon calculators A 148.65 4.2 PT7 6/1/2007 Book shelves A 2,425.75 82.6	PT7 1/1/2009	Conference room table and 12 chairs	A	3,899,89	174.03
PT7 S1/208 2009 Ford Crown Victoria A 100000 360.0 PT7 S1/208 2006 Audi A6 A 64,286.00 1,75.0 PT7 S1/2008 6 Canon calculators A 148.65 4.2 PT7 6/1/2007 Book shelves A 2,425.75 82.6	PT7 8/1/2008	4 Dell desktops	A	4 865.59	140.13
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