

Asset Keeper Pro - Screen Prompts

Screen Prompts

If you would like to change how various fields in Asset Keeper Pro are labeled or displayed, choose the "Screen Prompts" option located in the "Screen Prompts" section of the Client Information screen located in the File menu or accessed from .

For example, if you use Sort Code #1 for location, you might want to change the screen prompt so that instead of being labeled "Sort Code #1", it is labeled "Location". This will help so that other users know what each field is being used for.

Simply click in the desired field and then enter the new screen prompt. On the Add / Edit Assets screen, and on reports, Sort Code #1 will now be referred to as Location.

Field Name (Default prompt)	Current Prompt (15 chrs max)
Description #2	Description #2
Sort Code #1	County
Sort Code #2	Department
Sort Code #3	Sort Code #3
Sort Code #4	Sort Code #4
Sort Code #5	Sort Code #5
Sort Code #6	Sort Code #6
Sort Code #7	Sort Code #7
Sort Code #8	Sort Code #8
Accum Depr A/C#	Accum. A/C#
Expense A/C#	Expense A/C#
User-defined #1	User Defined #1
User-defined #2	User Defined #2
Group #1	Group #1
Group #2	Group #2
Group #3	Group #3
Group #4	Group #4
Group #5	Group #5
Valuation	Valuation

Reset the settings for the asset listing to their defaults.

Created: 5/14/2014 - 9:00 AM Last Modified: 5/14/2014 - 9:04 AM [How To...?](#)